Minutes of the OASIS/ebXML Registry Technical Committee
Conference Call Meeting
June 22, 2001 1:00 p.m. Eastern Time

Members Present – Please email lisa.carnahan@nist.gov with corrections.

Nagwa Abdelghfour, Sun Microsystems
Nicholas Berry, Boeing
Lisa Carnahan, NIST
Dan Chang, IBM
Joseph Chiusano, LMI
Suresh Damodaran, Sterling Commerce
Mike DeNicola, Fujitsu
John Evdemon, Vitria Technologies
Anne Fischer, Drummond Group
Sally Fuger, AIAG
Len Gallagher, NIST
Kyu-Chul Lee, Chungnam National University
Megan MacMillan, Gartner Solista
Joel Munter, Intel
Farrukh Najmi, Sun Microsystems
Sanjay Patil, IONA
Neal Smith, Chevron
Nikola Stajanovic, Encoda Systems
David Webber, XML Global
Prasad Yendluri, webmethods
Yutaka Yoshida, Sun Microsystems

Invited Observers
Bill Burkett, PDIT
Bruce Bargmeyer, US EPA
Mike Kass, NIST

1. The meeting was chaired by Lisa Carnahan, NIST.

2. The minutes of the last meeting were reviewed.

3. There was a sense of the group (non-voting) that the face-to-face should take place in the fall. The TC is focusing on the last week of September. Additionally, the TC is considering meeting during a face-to-face at XML 2001, Orlando in December (9-14?).

4. The TC discussed the groups with which it would like to liaise.   The following groups are in the initial set for which the TC needs liaisons:
ISO 11179
UDDI

W3C's XML Query
JAXR
UN/CEFACT EBWG

Lisa asked those members who would like to volunteer to be a liaison with any of these groups to please send her email at lisa.Carnahan@nist.gov.

TC members may propose that our TC liaise with other groups by sending email to the Registry mailing list proposing such. Please include a justification of why we need an official liaison.   The group will consider the TC and vote. A simple majority passes.

5. There was a sense of the group (non-voting) that our registry efforts would benefit from webspace where members (especially implementers) could post common information that would benefit all. This includes classification schemes, sample files for submission, query, and other requests, source code (with no IP issues) and other information.   Lisa is going to ask OASIS to provide space. If OASIS cannot provide this functionality, then Lisa has volunteered NIST space.

6. There was a sense of the group (non-voting) that our registry efforts would benefit from a developer forum. This would be a mailing list whereby those implementing the specification could hold discussions, ask questions, and provide feedback regarding lessons-learned. This list would not be restricted to OASIS members or TC members. This list would not replace the official Registry TC list; rather, it would be a place to hold detailed technical discussions regarding the implementation of the specifications. Lisa is going to ask OASIS to provide a developer list. If OASIS is unable, other options are to create a Yahoo list, or use the NIST listserv service.

7. Lisa presented a Process Document that provides a minimal, simple structure under which the TC can operate, process proposals and vote on specifications. The following actions were agreed to:

- The sense of the group was to select Option 1, regarding the vote counts for proposals. Lisa will update the Process Document reflecting the choice of Option 1.
- Where the OASIS Process Document is cited, the official language of that document will be inserted into the Process Document.
- Text will be added to reflect that where the two documents conflict, the OASIS Process Document will be used. (Note from Chair: Currently these two documents do not conflict, and it is a goal of the current chair that in the future these two documents do not conflict.)
- The group decided that when a vote is held during a conference call, members not attending the meeting will have two business days + a few hours following the conference call to vote. For example, if a vote is taken during a conference call held on a Thursday, members have until 7:00

a.m. Eastern time, Tuesday morning to vote. (That gives members the business days of Friday and Monday to vote.) The chair generally begins her workday at 7:00 Eastern time. If anyone has a fairer, simpler way of setting a deadline (given our international members) please let me know.

- There was a sense of the group that in the case where we do not have a quorum of voting members present for a meeting, we will still hold the meeting as a technical discussion.   Given that we are allowing member who are not present at the meeting to vote via email, we can hold votes during these meetings.

8. There was a sense of the group that we need to determine a day/time for our regularly scheduled conference calls. In the recent past of both the OASIS and ebXML efforts, we usually met on Fridays at 1:00 Eastern time. To accommodate our international members, we agreed to move our conference calls to 4:00 Eastern time. Further, to accommodate our Eastern time zone members, we agreed to move our conference calls to 4:00 on a day other than Friday.

The chair is proposing that we schedule our regular conference calls for Thursdays, 4:00 Eastern time. (20:00 UTC time, Nikola is this a correct conversion? ;-)) The calls will be held every two weeks.

9. **The next scheduled conference call meeting is Thursday, July 12, at 4:00** Eastern time (20:00 UTC time)

10. There was a request that we limit our calls to one hour. A one hour limit cannot be guaranteed, given the need for technical discussions. However, the chair stated that when possible, all TC business will be held in the first hour, with the technical discussions following.

11. If you would like to volunteer to serve as a document editor, please let me know at lisa.Carnahan@nist.gov .