



Specification Template Instructions

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Abstract:

This document lays out the recommended best practices for writing OASIS standards-track documents in DocBook, "Office" applications, and XHTML.

Status:

This is a *Working Draft*.

If you have comments about this document, please send them to Eve Maler <Eve.Maler@Sun.COM> and Norman Walsh <Norman.Walsh@Sun.COM>.

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1. Introduction

This document lays out the recommended best practices for writing OASIS standards-track documents in DocBook, "Office" applications, and XHTML.

This document is an instance of itself, that is to say, the XML source for this document is in DocBook and satisfies the recommendations specified herein.

2. Terminology

The key words must, must not, required, shall, shall not, should, should not, recommended, may, and optional in this document are to be interpreted as described in [RFC 2119].

Some specifications may choose to capitalize these words, or use other typographic conventions to make them stand out and to separate their use in a normative sense from their use in a natural-language sense. This document does not.

3. Standard Metadata

All standards-track documents must provide the following metadata:

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The title of the document.

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The editorial status of the document (Proposal, Working Draft, Committee Draft, Committee Specification, or OASIS Standard).

Publication Date

The date of publication of this version of the document.

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The standard abbreviations for the editorial status are, "p", "wd", "cd", and "cs" for Proposal, Working Draft, Committee Draft, and Committee Specification, respectively.

Proposals put forth by members of the committee should use some appropriate identifier based on the name(s) of the individual(s) instead of the committee name in the document identifier.

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Abstract

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The OASIS copyright statement.

Notices

The legal notices (intellectual property information, warranties, etc.) must be provided. In the interest of brevity on the title page, notices may be documented in an appendix.

4. DocBook Specifications

TBD

See the DocBook template for more information.

5. Office Specifications

TBD

See the Microsoft Word™ and Star Office™ templates for more information.

6. XHTML Specifications

TBD

7. Styling OASIS Standards

OASIS standards-track documents encoded in DocBook can be styled with an [XSLT] processor to produce HTML or [XSL] versions. The HTML versions are styled by the appropriate OASIS CSS stylesheet. The XSL versions can subsequently be styled with an XSL Formatter to produce [PDF] and other hardcopy formats.

OASIS standards-track documents encoded in "Office" applications are styled by the appropriate OASIS template.

OASIS standards-track documents encoded in XHTML are styled by the appropriate OASIS CSS stylesheet.

OASIS Specification Tools (Non-Normative)

The following individuals helped in the formulation of this document:

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Normative

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Non-Normative

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