

**OASIS Electronic Procurement Standards (EPS) Technical Committee**  
**Meeting Minutes – 6/26/03**  
 Terri Tracey, Chair

Minutes of Meeting Held Thursday, June 26, 2003  
 8:00 am PDT

**Agenda:**

- Review of May 19, 2003 Meeting
- Status of Looking for Other Standards Organizations:
  - o Update on information already provided
  - o Update on OASIS and RosettaNet Standards Development-to-Implementation Alliance
- Status of Identifying Volunteers to Contact Other Organizations
- Next Steps
- Next Meeting

**Attendees:**

Ken Babich  
 Karen Cox  
 Reid Jackson  
 Bilal Soylu  
 Paul Spencer  
 Terri Tracey  
 Lisa Likens

**Other Standards Organizations:**

We discussed the scope of the EPS TC charter, and to what extent it included outlining the standards for the eprocurement process, the terminology used for the process, and commodity coding standards. The group consensus was that it did, in fact, include all of these items. What our group's charter does not include is actually doing the programming for the standards. We are to determine what the eprocurement process and standards should be from a business point of view, and make our final recommendations to OASIS. In other words, we:

1. Outline what the field needs
2. Find out what is out there
3. Recommend what needs to be built

As time goes on, we may find that there are enough standards already developed, and that those standards organizations are willing to work with OASIS; alternatively, we may find that we recommend that OASIS develop their own standards. For now, we have plenty to do on our list of Planned Activities (see table, below).

**Review / Status of Planned Activities:**

<b>Activity</b>	<b>Due Date</b>	<b>Status</b>
Requirements for Global Electronic Procurement Standards	2Q 2003	Will be defined in interview / discovery process
Key organizations and standards bodies to liaise with to ensure interoperability and rapid development of components within this framework	2Q 2003	Completed (included in these notes)
Key functional components of the procurement process . Define eprocurement process and types of communication (internally and externally with trading partners throughout the supply chain) needed to carry out the process – from sourcing through to final payment . Define terminology (glossary; dictionary; definitions) that outlines process and types of communication . Include commodity coding standards	3Q 2003	Interviews in progress to outline process and terminology, and locate existing glossaries / dictionaries

Activity	Due Date	Status
Existing and emerging standards and specifications that could serve as components of this framework	3Q 2003	Interviews in progress to determine what other organizations have done, and what organizations might want to work with OASIS
Gaps that exist in the framework and a prioritization of which new specific EP standards are needed	3Q 2003	
Additional activities that may be needed to fulfill the requirements of this framework	tbd	

A number of people brought additional resources to the meeting for the TC volunteers to interview. The organizations identified to date to talk with, along with members who volunteered to talk with them, are outlined below:

Organization	Product	Volunteer
Within OASIS: . BCM (Business-Centric Methodology) . BTP (Business Transactions Protocol) . ebXML (ebXML Implementation, Interoperability and Conformance) . eGovernment . WSBPEL (Web Services Business Process Execution Language) . UBL (Universal Business Language)	. tba . tba . tba . tba . tba . tba	. Terri Tracey . Terri Tracey . Terri Tracey . Paul Spencer . Terri Tracey . Terri Tracey
CEN/ISSS ( <a href="http://www.cenorm.be/iss/">http://www.cenorm.be/iss/</a> )	Comprehensive and integrated range of standardization-oriented services and products, in order to contribute to the success of the Information Society in Europe.	Tony?
OAGIS (Open Applications Group)	Non-profit consortium focusing on best practices and processes based on XML content for eBusiness and Application Integration	
UCCnet	Global, Internet-based electronic commerce service that allows companies to dramatically improve supply chain efficiency.	
CICA (ANSI ASC X12 – Accredited Standards Committee) ( <a href="http://x12.org">http://x12.org</a> )	Develops standards – in X12 and XML formats – for cross-industry electronic exchange of business information.	
NIST ( <a href="http://www.nist.gov/">http://www.nist.gov/</a> ) ( <a href="http://www.nist.gov/public_affairs/standards.htm">http://www.nist.gov/public_affairs/standards.htm</a> )	Develop and promote measurement, standards, and technology to enhance productivity, facilitate trade, and improve the quality of life.	
RosettaNet	Consortium of major Information Technology, Electronic Components, Semiconductor Manufacturing and Telecommunications companies working to create and implement industry-wide, open e-business process standards.	Karen Cox
xCBL (Commerce One) ( <a href="http://www.xcbl.org/">http://www.xcbl.org/</a> )	The XML Common Business Library (xCBL) is a set of XML building blocks and a document framework that allows the creation of robust, reusable, XML documents to facilitate global trading.	
UN/CEFACT TBG1 ( <a href="http://www.unece.org/cefact/">http://www.unece.org/cefact/</a> ); ( <a href="http://webster.disa.org/cefact-groups/tbg/">http://webster.disa.org/cefact-groups/tbg/</a> )	Responsible for business and governmental business requirements and content.	

Organization	Product	Volunteer
UNSPSC ( <a href="http://www.unspsc.org/">http://www.unspsc.org/</a> )	Not-for-profit organization dedicated to the development and implementation of standards-based, global supply chain solutions (commodity codes)	
eCI@ss ( <a href="http://www.eclass-online.com">http://www.eclass-online.com</a> )	Standards for common data exchange in eprocurement (commodity codes)	
cXML ( <a href="http://www.cxml.org/">http://www.cxml.org/</a> )	Commerce eXtensible Markup Language for communication of data related to electronic commerce.	
xCBL ( <a href="http://www.xcbl.org/">http://www.xcbl.org/</a> )	XML Common Business Library is an XML component library for business-to-business e-commerce	
BMEcat ( <a href="http://www.bmecat.org/English/index.asp">http://www.bmecat.org/English/index.asp</a> )	BMEcat is a standard pushed by purchasers from large companies which was published for the first time at the end of 1999. BMEcat is the most widespread exchange standard for electronic product catalogues in German-speaking countries. BMEcat is now also being used increasingly for international inter-company business.	Terri Tracey
Office of Govt. Commerce (OGC), London ( <a href="http://www.ogc.gov.uk/index.asp?id=2369">http://www.ogc.gov.uk/index.asp?id=2369</a> ); ( <a href="http://www.ogc.gov.uk/index.asp?id=2314">http://www.ogc.gov.uk/index.asp?id=2314</a> )	Establishment of eProcurement Standards for central civil government (UK) in Commodity Coding; and Interoperability; eprocurement guidance	Paul, Tim
Canadian General Standards Board (CGSB) – Public Works and Govt Services of Canada; ( <a href="http://www.pwgsc.gc.ca/cgsb/home/index-e.html">http://www.pwgsc.gc.ca/cgsb/home/index-e.html</a> )	Standardization services in support of stakeholders' economic, regulatory, procurement, health, safety and environmental interests.	Ken
CGSB ( <a href="http://sacc.pwgsc.gc.ca/sacc/contents-e.jsp">http://sacc.pwgsc.gc.ca/sacc/contents-e.jsp</a> )	Standard Procurement Clauses	Ken
CGSB Supply Manual ( <a href="http://www.pwgsc.gc.ca/sos/corporate/sm/text/ch12a-01-e.html">http://www.pwgsc.gc.ca/sos/corporate/sm/text/ch12a-01-e.html</a> )	Glossary of procurement / supply terms	Ken
ISM's Glossary of Key Supply Management Terms ( <a href="http://www.ism.ws">www.ism.ws</a> )	Terms used for procurement and supply management	Terri Tracey
ISM's XML Initiative	Output of a volunteer-driven effort to outline what supply management professionals need in XML standards	Terri Tracey

**Action Item:** For those who were unable to make the meeting, please let me know by Monday, July 21, 2003, where you are able to help out.

#### **Template for Contacting Organizations:**

We discussed developing a template / sample questions to ask when communicating with these various standards bodies. Karen Cox and I have been working on this, and will finalize by Wednesday, July 16. For now, we have outlined the following main ideas:

- Our main goal is to learn where organizations stand as far as developing / using eprocurement standards. We need to:
  - Find out what standards and specifications might be in process of development (this covers both standards and specs for eprocurement as well as the terms / commodity codes used)
    - Discover delivery and implementation dates
  - Learn about what is already developed but not being used
  - Hear about what is currently being used, and how / where / to what extent (adoption rate)
- Determine scope of specification:
  - Universal – applicable to all industries or supply chains
  - Domain-specific – specific to a single industry or supply chain
- Find out what types of specifications are out there:
  - Content – data dictionaries, data elements, code lists, etc.

- Process – the process of the flow of information; our focus will be B2B flow and how systems talk to / integrate with each other
- Methodology – the guidelines on using / implementation a standard / specification
- Determine the audience for whom the standard was developed
  - Specific industries / verticals
  - Specific country(ies), global in scope

I am very open to suggestions / other thoughts you might have if you see a gaping hole in something we should be asking.

**Action Item:** Please email me (ttracey@ism.ws) with other thoughts before we finalize; thanks.

### **OASIS and RosettaNet:**

Karen Cox is representing RosettaNet on the EPS TC. She gave a short synopsis of the new agreement between OASIS and RosettaNet.

OASIS and RosettaNet set a Standards-to-Implementation Alliance to coordinate efforts to advance eBusiness standards. The two groups have always worked informally together. With this alliance there is focused effort to understand both organizations' roadmaps and finding where it makes sense for RosettaNet to lead and where it makes sense for OASIS to lead. OASIS has a broad multi-industry foundation of standards and formats. RosettaNet has a strong implementation base in the high-tech industry using OASIS components (ebXML and UBL) in the RosettaNet specification. OASIS will look to RosettaNet for domain-specific input to make sure universal standards within and between industries are relevant. This alliance will help both teams move a little faster understanding their complementary roles in the standards industry.

### **Important Dates:**

- By Wednesday, July 16, 2003:
  - Email me (Terri Tracey; ttracey@ism.ws) with input on the questions we'll ask when contacting organizations
- By Monday, July 21, 2003:
  - Reply to me and let me know which organizations you will contact
- Next Meeting:
  - Tuesday, July 29, 2003
  - 8:00 am PDT / 11:00 am EDT
  - Teleconference instructions to follow