FINAL

Minutes of the OASIS Board of Directors, held via Teleconference
on Thursday, 3 April 2003

Attendees:

Directors	Position
Colin Evans	Chairman
Chris Kurt	Secretary
Patrick Gannon	President and CEO
Jim Hughes	Treasurer
Ed Cobb	
Simon Nicholson	
Michael Weiner	

Directors Absent

Laura Walker

Others Present

Karl Best	OASIS Vice President

1. **Opening and Agenda Approval**. Colin Evans called the meeting to order at 8:09 am PST. The meeting agenda was reviewed and approved. The new Kavi document management system was discussed as it relates to distributing handouts for future Board meetings.

2. **Approval of Previous Minutes.**

   Resolution 2003-04-03.01: Resolved, that the minutes of the March 5, 2003 Board of Directors meeting are unanimously approved by the Board of Directors.

3. **Auto Repair TC Member Section Proposal.** Patrick Gannon presented an update on the Auto Repair Member Section discussions held since the previous Board meeting. The members of this group would still like to form a Member Section, and have approved the draft Rules of Procedure as distributed in the meeting handouts.

   Resolution 2003-04-03.02: Resolved, that the Auto Repair Member Section Rules of Procedure substantially in the form of the draft document [March 12, 2003, "Auto Repair MS-ROP-030312b.doc"], with such changes as the President of the Consortium may consider desirable and appropriate, are approved by a vote (5-0-2) of the Board of Directors.

General policies around Member Section development and the specific Auto Repair Member Section proposal were discussed by the Directors.

Motion: Resolved, that current OASIS Organizational Members who have been participating in the OASIS Automotive Repair Information Format Technical Committee, and who elect to join the Auto Repair Member Section within the 60 day period after announcement of the member section, may have their dues allocation to this member section pro-rated from January 1, 2003.

This motion failed approval by a (1-6) vote of the Board of Directors.

The processes and rationale for pro-rating the Member Section funds was discussed, along with the current resource support level for the TC activities.

4.   **Liaison Policy.** Patrick Gannon opened a discussion on updates to the OASIS Liaison Policy.

The Committee has met since the last Board meeting, and developed a set of recommended updates.

AI 2003-03-04.01: (Patrick Gannon/Due next meeting) The Liaison Policy team is to meet prior to the next Board of Directors meeting.

(Simon Nicholson left the meeting at this point)

5.   **IPR Committee Report.** Michael Weiner reported on the activities of the IPR Committee.

As a procedural note, it was observed by Michael that a number of action items from earlier meetings have not been completed, and that the board should include an action item review as a part of each meeting.

The IPR Committee met to discuss active proposals and made progress on the set of open issues. The next committee meeting is to be scheduled.

6.   **Finance Report.** Patrick Gannon presented the February 2003 Finance Report.

OASIS is ahead of plan for both income and revenue, and is also better than plan on expenses for the month of February. No significant issues were identified for this period.

A firm has been engaged to perform the 2002 audit.

7. **Liaison Committee Report.** Patrick Gannon provided an update on the OASIS Liaison activity.

    The liaison report has been updated to only include those organizations where OASIS has been granted status, or OASIS has put a MoU or other agreement in place with them.

    Ed Cobb requested an update to the status of Hal Lockhardt as an OASIS liaison to the W3C.

    Jim Hughes mentioned that the Global Grid Forum may be an organization worth contacting. Colin Evans and Jim Hughes will provide more information to Patrick on establishing contacts.

    Discussions with the Open Mobile Alliance (OMA) and Web Services-Interoperability Organization (WS-I) are in progress.

8. **Meeting Planning and Adjournment**.

    Liaison Policy, IPR Policy, and an action item review are major topics for the next meeting.

    The next Board meeting is scheduled for May 6, 2003 in London, hosted by IBM.

    The meeting adjourned at 10:00 am PST.

Respectfully Submitted,

Christopher Kurt, Secretary