Minutes - OASIS Board of Directors Meeting

Held 5 June 2008 by teleconference.

OASIS Board approved Public minutes.

5 June 2008

Thanks to Freeconference.com for providing the teleconference bridge.

Directors in Attendance:

- Eduardo Gutentag, Chairman
- Ed Cobb, Vice Chairman
- Frederick Hirsch, Secretary
- Peter Brown
- Paul Knight
- Michael Winters

Directors Regrets:

- Bob Glushko
- Jeff Mischkinsky
- Claus von Riegen

Directors not Present:

- Mike DeNicola, Treasurer and Finance Committee Chair

Staff in Attendance:

- Jamie Clark

1. Welcome, Agenda Review

Eduardo Gutentag, the Chairman, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Eduardo Gutentag, the Chairman, convened the meeting at 11:05 PT, noting that a quorum was in attendance. Six directors were present when the meeting convened. The meeting agenda was reviewed and approved.

2. Minutes Approval

RESOLUTION 2008-06-05.01 , RESOLVED : Approve the minutes from 2008-05-29 as distributed on 4 June 2008 by Frederick Hirsch, removing the section on Search Committee status and renumbering the sections appropriately, and closing action 2008-05-22.2.

Approved [5-0-1].

See http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200806/msg00026.html.

3. Review Open Actions and Resolutions

3.1. Open Action Review

This section records action item status. There are 7 action items open.

Actions from 7 February 2008

ACTION 2008-02-08.3: Scott McGrath to review and summarize disclosure requirements for OASIS annual report.
Status: open.
Note: Eduardo Gutentag and Scott McGrath have reviewed disclosure requirements. Report will be available once auditor report is available. Delays are being caused by the US IRS.

Actions from 1 May 2008

ACTION: 2008-05-01.1: Dee Schur to review section c of the IDTrust Member Section RoP and to clarify whether the entire steering committee is replaced every two years, or whether there are staggered elections and to propose text if needed.
Status: open.

ACTION: 2008-05-01.2: Process Committee to make proposal related to transfer of uncommitted Member Section funds to general fund on annual basis.
Status: open.

ACTION: 2008-05-01.4: Scott McGrath to work with Member Sections to clarify the role displayed in the Member Section roster pages.
Status: open.

ACTION: 2008-05-01.5: Outreach committee to review issues and criteria related to free memberships.
Status: open.

ACTION: 2008-05-01.6: Ad hoc committee to report back to the Board no later than the next F2F with a proposal on process rules related to submission of OASIS standards to external bodies.
Status: open.
Note: A first meeting has been held and the work is under way.

ACTION: 2008-05-02.2: Staff to provide the Strategy Committee with a set of pricing proposals for OASIS memberships and Strategy Committee to review those proposals.
Status: open.

3.2. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution. There are 3 resolutions requiring follow-up action.

Resolutions from 1 December 2007

RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, IUCN-OASIS MOU 2007-11-29.pdf. (as amended)
Follow-up Status: open.
Note: Still waiting for IUCN response to updated MoU which was sent to them. Will discuss how to proceed at July F2F.

Resolutions from 1 May 2008

RESOLUTION 2008-05-01.4, RESOLVED: The IDTrust Member Section Rules of Procedure (http://www.oasis-idtrust.org/RoP) be amended so that section (c) "The rules for electing new Steering Committee Members" have the following added to the end of it: "Each Member Section Supporting Entity shall be entitled to have one Member Section Qualified Elector (as those terms are defined in the OASIS Member Section Policy). The Qualified Elector for a Supporting Entity that is an OASIS Organizational Member shall be that entity's Primary Representative (as those terms are defined in the OASIS TC Process) or that person's designate. "
Follow-up Status: open.

Resolutions from 29 May 2008

RESOLUTION 2008-05-29.1, RESOLVED: Approve the minutes from 22 May 2008 (v3, corrected) as distributed on 28 May 2008 by Frederick Hirsch.
Follow-up Status: completed.
Note: Posted, see http://www.oasis-open.org/private/2008-05-22-oasis-board-minutes-approved.pdf.

4. OASIS President Report

Eduardo Gutentag, acting as OASIS President, provided an update on OASIS. He reported that he will send an announcement to OASIS members soon introducing the new OASIS Executive Director, Laurent Liscia. He had a three hour meeting to share organizational and other information with the new Executive Director. Next week Eduardo Gutentag will provide Laurent Liscia an overview of the OASIS TC Process and IPR Policy given the importance that actions of the Executive Director do not contradict either.

Laurent Liscia will start on 23 June, meeting with Eduardo Gutentag in the Burlington MA office, to enable an orderly transfer of information and responsibilities.

The Board reviewed plans for the F2F meeting in July. Paul Knight confirmed that Nortel will be able to host in its Billerica MA offices, including a large room for the Board, another room for the TAB and a third for OASIS Staff, for the three days Wednesday 30 July, Thursday 31 July and Friday 1 August. Nortel will also arrange for breakfast, lunch and breaks. Wireless should be available. This meeting location is close to the Marriott (formerly the Wyndham). Staff may need to arrange for conference space at the hotel for additional Staff meetings Monday and Tuesday.

<Jamie Clark joined the meeting>

The official Board meeting will be all day Wednesday and Thursday, 30-31 July. Board members should plan to attend a seminar on Friday to assist the new Executive Director more effectively work at OASIS.

5. Report on EU ICT Steering Committee

Peter Brown provided an update on a report on the EU ICT Steering Committee after discussion with Dr Cosgrove-Sacks. The EU ICT Steering Committee is working on the issue of whether organizations like OASIS should be given recognition as standards organizations in the EU. One option is not to do so and only to recognize the current three EU standards organizations. A second is to recognize organizations like OASIS. A third is to recognize the work but require endorsement by the currently recognized organizations, which could be a barrier to the acceptance of work.

This issue may be not be resolved quickly, since projects may be put on hold awaiting the new commission after the June 2009 election. The Board agreed that Laurent Liscia might be able to work on this issue in his role as Executive Director.

Peter Brown also mentioned the Common Assessment Methodology and the European Interoperability Framework considered by the IDA. The Common Assessment Methodology includes tools to assess the value of standards in various contexts and would probably demonstrate the good value of OASIS standards. He described some issues if this is associated with the European Interoperability Framework which can exclude many useful standards. This should be an additional topic for the F2F meeting.

6. W3C and XRI

Jamie Clark noted that the OASIS XRI vote failed and that the W3C TAG had made comments on this OASIS standard vote. The Board discussed this issue and recognized that the W3C and OASIS liaison relationship was not effective in this situation.

<Paul Knight left the meeting>

ACTION 2008-06-05.1: Eduardo Gutentag to draft a note for the OASIS Board to consider sending to the W3C related to liaison relationship issues associated with the XRI vote.

7. Adjourn

The meeting adjourned at 12:35 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors