Minutes - OASIS Board of Directors Meeting

Held 11 September 2008 by teleconference.

OASIS Board approved Public minutes.

11 September 2008

Thanks to Freeconference.com for providing the teleconference bridge.

Directors in Attendance:

- Eduardo Gutentag, Chairman
- Jeff Mischkinsky, Vice Chairman
- Jim Hughes, Treasurer and Finance Committee Chair
- Frederick Hirsch, Secretary
- Bob Freund
- Bob Glushko
- Paul Knight
- Claus von Riegen
- Michael Winters

Directors Regrets:

- Peter Brown
- Mike DeNicola

Staff in Attendance:

- Laurent Liscia
- Scott McGrath

1. Welcome, Agenda Review

Eduardo Gutentag, the Chairman, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Eduardo Gutentag, the Chairman, convened the meeting at 8:06 PT, noting that a quorum was in attendance. Seven directors and Laurent Liscia were present when the meeting convened. The meeting agenda was reviewed and approved.

2. Minutes Approval

<Michael Winters joined the meeting>

RESOLUTION 2008-09-11.01, Approve the minutes from 2008-08-28 as distributed on 29 August 2008 by Frederick Hirsch.

Approved unanimously

See http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200808/msg00040.html.

3. Open Action Review

This section records action item status. There is 1 action item open.

Actions from 1 May 2008

ACTION: 2008-05-01.2: Process Committee to make proposal related to transfer of uncommitted Member Section funds to general fund on annual basis.
Status: open.
Note: The Process committee will provide a proposal for the next Board meeting. This will be generic for all member sections.

4. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution. There are 2 resolutions requiring follow-up action.

Resolutions from 1 December 2007

RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, IUCN-OASIS MOU 2007-11-29.pdf. (as amended)
Follow-up Status: open.
Note: Still waiting for IUCN response to updated MoU which was sent to them. Laurent Liscia will investigate the status of the MoU.

Resolutions from 28 August 2008

RESOLUTION 2008-08-28.01, RESOLVED: Approve the v2 minutes from 2008-07-30 and 2008-07-31 as distributed on 2008-08-11 by Frederick Hirsch.
Follow-up Status: completed.
Note: Posted, see http://www.oasis-open.org/board/minutes-2008-07-30.pdf

5. OASIS Report

<Paul Knight joined the meeting>

Laurent Liscia, OASIS Executive Director, provided an update on OASIS IT. The revised OASIS disaster recovery plan is nearing completion, with a major step being plans for continuing operation if Kavi is not operational. This also addresses issues of restoring the current Kavi system to operation. Three documents, an overall disaster recover plan, OASIS network documentation and OASIS Kavi documentation will be placed in the OASIS Board document repository.

ACTION 2008-09-11.1: Board members to review OASIS disaster recovery materials by 23 October 2008.

OASIS Staff is also finalizing an updated OASIS web site design using Drupal. Staff will be testing using a

staging area and is roughly targeting roll-out for early next year.

OASIS Staff is evaluating migrating the current customized Kavi implementation to use the new hosted Kavi implementation with customization based on standard APIs. OASIS Staff is also considering alternatives to this approach. OASIS Staff has requested a proposal from cloudfour.com which specializes in customizing the new Kavi as a service. The Board requested that the Finance Committee be consulted regarding costs, especially if not budgeted, since this could include costs both for the Kavi hosted service and customization.

The Board requested Laurent Liscia to share with the Board details on what the new Kavi does not provide that requires customization, what has changed in the new Kavi from the current version, and the requirements document and customization proposal.

<Scott McGrath joined the meeting>

6. FEMA Discussion

Scott McGrath provided information on a FEMA project and possible related OASIS Member Section activity. He noted positive changes from the draft sent to the Board previously.

7. Adjourn

The meeting adjourned at 9 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors