Minutes of OASIS Board of Directors, held 16 December 2014 by teleconference (Public)

Directors in Attendance:
- Frederick Hirsch, Chair
- Sanjay Patil, Vice Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Martin Chapman
- Dave Ings
- Dawn Jutla
- Paul Lipton
- Fang You

Staff in Attendance:
- Laurent Liscia
- Scott McGrath
- Jamie Clark
- Robin Cover

Apologies received from:
- Peter Brown

Directors-elect:
- Ram Jeyaraman

1. Welcome and Adoption of Agenda

Frederick Hirsch, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 9 members in attendance, the meeting was quorate.

The draft agenda was adopted.

2. Director Special Election

Ram Jeyaraman was formally welcomed and installed as Director.

3. Approval of Minutes

The minutes of the Board meetings of 21-22 October 2014 and 10 November 2014 were approved.

4. Open Action Review

The Board reviewed the open action items. No items were due for this meeting. Due dates on open items still seem realistic.

The following Action Items were **closed** at this meeting:

#0076   Peter Brown (as chair of the Governance Committee) to revisit the risk assessment associated with the changes in IT / outsourcing, etc. and advise on the need for a Cybersecurity policy to the Board based on the assessment outcome.

#0078   Peter Brown (as chair of the Governance Committee) to have the committee review the external Code of Conduct policies and advise to the Board what actions OASIS should consider in the area for itself - was completed and closed.

5.   Staffing Committee Report

Frederick Hirsch, Chair of the Staffing & Compensation Committee, reported and led the discussion.

In Executive Session

6.   Finance Committee Report

Mike DeNicola, Treasurer, reported and led the discussion.

In Executive Session

7.   Executive Director's Report

Laurent Liscia, CEO and Executive Director, elaborated on the December 2014 Executive Director's Report, looking back on 2014, highlighting the FOSSy proposal developments and important challenges for 2015.

The Board thanked Laurent for the Executive Director's Report.

8.   Interim update on FOSSy proposal

Laurent Liscia, CEO and Executive Director, led the discussion.

Jamie Clark, OASIS General Counsel, and Robin Cover, Director of Information Services, joined by teleconference.

Jamie provided an overview of the updated draft work product and status, followed by a discussion. Based on the discussion an FAQ looks like a good mechanism for providing additional explanatory content and answering questions.

The Board thanked staff for this version of the draft work product, which was very consumable, understandable and much improved.

This topic is again on the agenda for the February 2015 face-to-face meeting.

9.   Governance Committee Report

Scott McGrath, COO, reported and led the discussion.

Scott reported on the outcomes of the 2 December 2014 Governance Committee meeting. The following topics were addressed:

- Need for a Cybersecurity policy

The Committee decided there is no specific need for a Cybersecurity policy as this subject matter is already covered by Information Security and Disaster Recovery Policies.

Action Item #0076 - Peter Brown (as chair of the Governance Committee) to revisit the risk assessment associated with the changes in IT / outsourcing, etc. and advise on the need for a Cybersecurity policy to the Board based on the assessment outcome - was completed and closed.

- Need for OASIS Code of Conduct Policy / Guidelines

  The Committee decided there is no need for OASIS to further follow-up on this item.

  Action Item #0078 - Peter Brown (as chair of the Governance Committee) to have the committee review the external Code of Conduct policies and advise to the Board what actions OASIS should consider in the area for itself - was completed and closed.

- Proposal on a Privacy Policy for OASIS

  This topic being worked on; Jamie Clark is meeting with the appropriate TCs and is working to have a draft proposal for discussion by the Board in the next few months.

- Upcoming review of policies

  A number of policies are up for review in 2015 (Policy Maintenance). The committee is aware of this and will go through the process of reviewing the related documents over the course of the next months.

10. Upcoming OASIS Events

Laurent Liscia, Executive Director, walked through the list of upcoming OASIS Events, highlighting the RSA and European Identity Conferences. Support and participation is welcomed.

11. Schedule of Future Meetings

3-4 February 2015, Face-to-Face, US, New York, NY CA Technologies' offices Day 1: 9:00-17:00, Day 2: 9:00-15:30 ET
2 March 2015 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 22.00-00.00 CST
27 April 2015 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 21.00-23.00 CST
15 June 2015 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 21.00-23.00 CST
29-30 July 2015, Face-to-Face, US, Burlington, MA

12. Any Other Business

No other business.

13. Adjourn

The meeting adjourned at 11.00 am ET.

Respectfully submitted, 19 January 2014

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2014-12-16.01
"Board resolved to approve minutes of the meeting held on 21-22 October 2014, available at:
Executive:
https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/54522
Public:
https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/54523"

RESOLUTION 2014-12-16.02
"Board resolved to approve minutes of the meeting held on 10 November 2014, available at:
Executive:
https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/54607
Public:
https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/54608"