

Approved Meeting Notes from the EMA-TC Teleconference

Date: July 10, 2009

Next Meeting: July 24, 2009

1. Attendance

Alessandro Triglia (AT)	Aviv Siegel (AS)	David Box (DB)	Dean Reese (DR)
Dee Schur (DS)	Denis Gusty (DG)	Donald McGarry (DM)	Doug Allport (DA)
Elysa Jones (EJ)	Jacob Westfall (JWe)	Jane Harnad (JH)	Jeff Waters (JWa)
Mary McRae (MMR)	Norm Paulsen (NP)	Patrick Gannon (PG)	Paul Denning (PD)
Rex Brooks (RB)	Rob Torchon (RT)	Thomas Ferrentino (TF)	Tom Merkle (TM)
Werner Joerg (WJ)	William Kalin (WK)		

Quorum - achieved

2. Review of Agenda: No changes

3. Review of previous meeting minutes

- 20090612_Draft_EMA-TC_MinutesRev2
 - 20090626_Draft_EMA-TC_Minutes
- RB moves motion to approve minutes, TM seconded – carried.

4. Current Business

- Fall Interop Summit
 - New Location / date: co-located with NIEM Training Conference in Baltimore, Wed. Sept. 30 – Thurs. Oct. 1, 2009.
 - Events&Demos SC recommends this option -
 - RB moves motion to approve SC recommendation for co-location with NIEM event.
 - PG adds amendment to request OASIS Staff to acquire meeting space to hold TC meeting[s] on Tue, and rooms for public presentations and Interop demo [setup] on Tue afternoon.
 - Motion carried
 - JH to report back early next week about Tue / space availability
- EI Member Section budget:
 - JH: will be putting together a budget and presenting it to the steering committee; includes covering space, microphones, A/V for Tuesday; for Wednesday and Thursday we have the space. Room for interop demo, laid out with demonstration tables around perimeter.
 - RB: Ask member section steering committee for what they recommend?
 - PG: Hold a reception
 - EJ: What does the future look like. What is remaining for the year? IAEM, NEMA, etc...

- Recommend doing a reception in the demonstration room on Tuesday Evening after the presentation time...
- JH: intent – reception on Tue night + interop demos + 2-3 h “EDXL 101”
- RB: Check with NIEM Event organizer what VIPs to invite; JH to cost it out by room/night
- WJ: we need a plan B (if Tue option does not work) – incorporate with other tracks / days.
- Liaison mandate – continue discussion: deferred to next session. Keep as permanent item.
- Sponsoring and maintaining Reference Implementations: deferred to next session

5. Subgroup reports

- Collateral & Documents - Report that made significant progress. Revision of Doug Alports notes. Move that we expand the SOW and or purpose to include providing aids for new and prospective members to get oriented about work in TCs and SCs.
 - PG: What are you proposing to produce that you aren’t doing now?
 - RB: More about the technical committees not about the work products.
 - PG: useful for Outreach and Education SC
 - WJ: We may not even need a motion.
 - RB: Withdraw the motion.
- Events & Demos – nothing to add to above points
- Outreach & Education – SC has not yet met. TF to contact DG

6. New Business

- Implications of Doug Allport’s observations on our work – deferred.

7. Other Business - none

Redacted and submitted by

Werner Joerg, Thomas Ferrentino, co-Chairs
OASIS EMA-TC

090723/wbj/tf