Approved Meeting Notes from the EMA-Events&Demos SC Teleconference
Date: Aug. 27, 2009
Next Meeting: Sept. 03, 2009

1. **Attendance:**
   Bill Kalin (WK), Tim Grapes (TG), Rob Torchon (RT), Rex Brooks (RB), Don McGarry (DMG), Elysa Jones (EJ), Dee Schur (DS), Jane Harnad (JH), Patrick Gannon (PG), Gary Ham (GH), Tom Fahy (TFa), Scott McGrath (SMG), Werner Joerg (WJ).

   Session chaired by WJ on behalf of Tom Ferrentino.

2. **Review of Agenda:**
   added item “discuss the list of NIEM InterOp participants and get agreement whether to set up a separate Interop participants email list or not” (suggested by PG – e-mail 090827) – see item 8.b below.

3. **Review of previous meeting minutes:**
   Draft minutes not available.

4. **Review of Workingschedule-version5.xls:**
   JH guides through updated schedule, noting miscell. confirmations – minor additional updates.

   - Session “Coordinating the Development and Adoption of Emergency Data Standards with the ongoing Development of NIEM”: TG suggests to have Dennis Gusty moderate the session.

   - Session “The Open Standard for Alert and Warning Messages in Any Medium”: Ward Noland confirmed; EJ to follow up with Canadians (Norm Paulsen); Don Miller still open.

   - Session “Expanded Family of Data Format for Exchanging Operational Information Beyond Warning”: RB confirms attendance by Alessandro Triglia; Chris Johnson still open. DS reports that Google is excited about participating – they may introduce a new product. (Note: Virtual Alabama is Google based, whilst Viper is ESRI based) – need to reach out to ESRI.

   - Session “Future EDXL Standards”: RB suggests adding Michelle Raymond (“Building Information Models” – a gap in our coverage.

   - JH is switching to mode “Communication with Speakers”

5. **Recap of Baltimore conference registration:**
   - To attend TC meeting only: no need to register
   - InterOp Summit is part of the NIEM Conference (a separate track), therefore attending any other InterOp Summit event (Demo and presentations) requires registration.
   - To be cleared: what if someone wants to attend demos only, not presentations (PG).
   - Presentations take place in a section of the Ballroom, behind Demo area (separated by “air wall”).

6. **IAEM Status:**
   JH booth secured, manuals not yet available (expect by Sept. 1)

   Next steps:
   - Review description (e-mailed by JH for comment)
   - List upcoming deadlines
   - Discuss who to invite

7. **HITSP (Healthcare Information Technology Standards):**
   TG reports that HiTSP is interested in “picking
up” with OASIS. A starting point could be the NIEM event in Baltimore with a joint F2F meeting and in particular a discussion about the DE.
DS: would they be part of our guests?
TG: that's part of the question
WK: at least some initial meeting and discussion would be appropriate – have them see the demos, especially HAVE.

8. Other business:

a) More about NIEM conference:
   RB: can we get a conference phone connection?
   WK: I can work on a 800 number
   EJ: What about the video recording plan?
   JH: costing numbers are not yet in
   TFa: may approach Media students at Georgetown U to do recordings (estimate 5-6 h coverage)
   WK: Hotel facilities may have issue with this approach
   JH: have TFa check interest and cost – TFa: ok.

b) NIEM Interop Demo participants:
   DS reviews companies that have shown interest / signed up – total so far: 11-12 companies. They all need to be OASIS members.
   WK: the option of bringing participants in as SMEs may not fly – they are not interested in joining SBE for the sole purpose of participating as SMEs.

   About the Interop participant mailing list – should it be open?
   DS: let's wait till we have had our first meeting
   EJ: there is no reason for the list to be public
   DS suggests that e-mail list is closed
   PG: list, yes – public, probably not

   RB suggests that Michelle Raymond's approach be also involved in demo
   DS: we can not include demos that do not implement OASIS standards
   RB: practice drives standards – and Michelle's work covers a gap in our work
   JH: no space for a particular session – let's explore further options (e.g. table at lunch, ..)