

BIAS TC Meeting Minutes
Meeting #78
18 December 2012

1. Administrative Issues

1.1 Call to Order

- Meeting called to order.
- Cathy agreed to take notes.

1.2 Membership, Attendance, & Introductions

- Attendance:
 - Cathy Tilton, Daon
 - Kevin Mangold, NIST
 - Ross Micheals, NIST
 - Brad Wing, NIST
 - Bob Gupta, Viometric

1.3 Review & Approval of Agenda

- Agenda was approved (unanimous consent)

2. Chair's Remarks

This is our last meeting before we vote to close down the TC.

3. Review of Minutes from Meeting #76

REF: <https://lists.oasis-open.org/archives/bias/201212/msg00000.html>

- Only notes were posted from the October meeting (November meeting #77 was cancelled.) These were approved by unanimous consent (no comments).

3.1 Review of Action Items

- No new action items.

4. TC Business

4.1 Status of the Biometrics TC

REF: Final draft charter for new TC: https://www.oasis-open.org/committees/document.php?document_id=46643&wg_abbrev=bias

- Charter modified to add out of scope items that duplicate work in SC37 (in response to call for comments which closed on 5 Dec).
- Call for participation opened last week.
- TC website up.
- First meeting scheduled for Tuesday, 12 February, 11am-12noon
- Join before 5 February to vote at the first meeting.

4.2 BIAS TC Closeout

- Will need to close out existing liaisons with INCITS and ISO.
 - The new TC will need to establish new liaisons with these groups
 - ACTION: Cathy to send examples of liaison requests to Kevin
- What happens to the material on the existing BIAS TC website when it closes? In particular, the document register. Can it be put into an accessible archive or transferred to the new TC?
 - ACTION: Kevin to check with Chet on this.

5. INCITS & ISO Update

- BIAS (ISO/IEC 30108) and CBEFF (ISO/IEC 19785-3 rev) ballots out and US votes submitted.
- Next meetings:
 - M1: March at NIST
 - SC37: April in UK

6. BWS Update

6.1 Status of WS-Biometric Devices Specification (NIST SP 500-228)

- Kevin provided an update.

7. BIAS SOAP Profile

7.1 Errata

- Ballot passed.

8. Schedule

8.1 Work Schedule

8.2 Meeting Schedule

- Meeting #78: Tuesday, Jan 15 (4-5pm EDT)

9. New Business

- Brad invited us to speak during the Use Case portion of the ANSI/NIST workshops to be held Jan 28-31.
 - "Use of ANSI/NIST in Biometric Web services"
 - Either Kevin, Ross, or Cathy (or a combination) will support.

10. Action Items

- (Kevin) Post call for participation in the new Biometrics TC
- (Kevin) Check with Chet on what happens to a TC's documents when it closes. Can the BIAS documents be transferred over to the new TC?
- (Cathy) Send example liaison request letters to Kevin.

11. Adjourn

- Adjourned.