

# OASIS Biometric Services TC Meeting

8 July 2015 (Meeting #1)

## Meeting Information

Convener: Kevin Mangold (NIST)

13:00 (Eastern) to 14:00 (Eastern)

TC Homepage	<a href="https://www.oasis-open.org/apps/org/workgroup/biometrics/index.php">https://www.oasis-open.org/apps/org/workgroup/biometrics/index.php</a>
Chat room	<a href="http://webconf.soaphub.org/conf/room/bioserv">http://webconf.soaphub.org/conf/room/bioserv</a>
This document	<a href="https://docs.google.com/document/d/16RoBiaGFmwm_by9I8InMdsy09p9LLKVGxu2dFlqYz7g">https://docs.google.com/document/d/16RoBiaGFmwm_by9I8InMdsy09p9LLKVGxu2dFlqYz7g</a>

### 1. Call to Order and Welcome

[CE] calls the meeting to order at 1305

### 2. Volunteer for Note Taking

[RM] to take notes.

### 3. Roll Call

[KM] makes roll call (after being elected chair)

Name	Affiliation	Role	Present
Chet Ensign [CE]	OASIS	TC Admin	✓
Kevin Mangold [KM]	NIST	Convener Voting Member	✓
Ross Micheals [RM]	NIST	Voting Member	✓
Kayee Hanaoka [KH]	NIST	Voting Member	✓
Karen Marshall [KaM]	NIST	Voting Member	✓
Cathy Tilton [CT]	Daon	Voting Member	✓
Raul Sanchez-Reillo [RSR]	Carlos III University of Madrid	Voting Member	
Sander Fieten [SF]	Individual	Voting Member	✓
Babak Goudarzipour [BG]	Optimum Biometric Labs AB	Voting Member	

Adam Dale [AdD]	US Department of Defense (DoD)	Voting Member	
Angela Dormagen [AD]	US Department of Defense (DoD)	Voting Member	✓
Abbie Barbir [AB]	Aetna	Voting Member	✓
Zachary Huynh [ZH]	Kaiser Permanente	Voting Member	✓
Julian White [JW]	United Kingdom Cabinet Office	Voting Member	
Matthew Swayze	Daon	Member	✓

### Observers

Yukihiro Abiko	Fujitsu Limited	Observer	
Derek Northrope	Fujitsu Limited	Observer	
Prabath Siriwardena	WSO2	Observer	
Alastair Treharne	United Kingdom Cabinet Office	Observer	
Howard Staple	United Kingdom Cabinet Office	Observer	
Steven Cuffee	US Department of Defense (DoD)	Observer*	✓

\* unofficial

#### 4. Nomination for Chair/Co-Chairs

[KM] had self-nominated for chair (<https://lists.oasis-open.org/archives/bioserv/201506/msg00009.html>)

[CE] makes open call for nominations for chair; none heard

#### 5. Election of Chair/Co-Chairs

[CE] calls for objections to unanimous approval for [KM] as chair; no objections.

[KM] elected chair of the OASIS Biometric Services TC

#### 6. Welcome from OASIS Staff

[CE] provides overview of OASIS and TC process and available resources

<https://www.oasis-open.org/committees/download.php/56045/BIOSERV%2007-08-15.ppt>

[ZH] asks what if you change affiliations?

[CE] Affiliation is changed to individual, after which the individual may request a leave of absence

[KM] asks what about voting rights?

[CE] Voting rights would not be reset assuming the leave of absence and appropriate arrangements were indeed made; that is, there would be no need to attend two consecutive meetings

[CE] transitions back to [KM]. Thanks Chet! :)

## 7. **Review of TC Charter**

[KM] gives brief history of TC charter (BIAS, Biometrics TC and Biometric Services TC). Biometrics TC operated under different IPR mode; Biometric Services TC operates under RAND, but otherwise identical charter.

Scope is essentially biometrics & SOA with the exception of that work taking place in INCITS and ISO (unless coordinated with those groups)

[Biometric Services TC Charter.pdf](#)

[https://www.oasis-open.org/committees/document.php?document\\_id=55981](https://www.oasis-open.org/committees/document.php?document_id=55981)

Initial work items in scope of new TC

- WS-Biometric Devices
- BIAS SOAP Profile aligned to ISO BIAS

## 8. **Discussion of Contributed Work**

[KM] NIST to recontribute WS-Biometric Devices specification

BIAS to be re-contributed (planned)

## 9. **Adoption of Standing Rules**

[KM] Can we use an electronic ballot or do we need to adopt a standing rule?

[CE] Standing rule was incorporated and already “on the books” --- no action needed by TC to allow this

## 10. **Assignment of Other Responsibilities**

[RM] self-nominates as TC Secretary

[KM] calls for objections to unanimous approval as TC secretary; no objections.

[RM] elected as TC Secretary

**11. Meeting Schedule**

Proposal: First Tuesday of each month at 13:00 ET (exceptions possible)

[KM] calls for objections to proposed schedule; no objections raised.

[KM] states that meeting schedule is flexible and may be changed as needed.

Meeting 2: 11 August 2015, 13:00 ET

Meeting 3: 1 September 2015, 13:00 ET

No additional comments or questions

**12. Additional Business?**

[KM] has no additional business.

[KM] makes open call for additional business or comments. No comments/ additional business raised.

**13. Final Roll Call & Adjourn**

[KM] adjourns meeting at 1338