OASIS ESAT Meeting Minutes (07/12/2021)

Attendance on 07/12/2021:

Jason Burnett
Abbie Barbir
Lauri Korts-Pärn
Don Sheppard
Ori Eisen
Hiroshi Takechi
Bojan Simic
Ryan Rowcliffe

The agenda for this meeting:

1. Roll call
2. Motion for alternative chair (for future meetings)
3. Approve minutes
4. Progress work
5. End of meeting

Bojan called the meeting to order at 4:06pm PST.

Abbie called for an amendment to the agenda (motion to appoint alternate chair): Ori seconded.

APPROVE MINUTES

Bojan asked for a motion to approve agenda and minutes: Ori made a motion to approve the agenda and previous meeting minutes, Abbie seconded the motion. There were no objections to approval.

PROGRESS WORK

Abbie introduced Don Sheppard (he began working on standards for ISO in 1974) to the TC and asked members to introduce themselves who had not yet met Don in a previous call.

Don will be meeting with Ori later in the week to go over existing flows. Abbie shared the current state of the documentation that had already been created by the TC.

Abbie suggested a plan:
TC paper editors will submit content by the alternate Monday of the TC meetings so that Don would have a week to put together any edits. In the TC, the group can review the work that Don will have done. Periodically official updates can be uploaded to the OASIS website.

ANY OTHER BUSINESS

Bojan asked if there was any other business. There was none.

ATTENDANCE REVIEW

Abbie checked again for the final attendance.

Bojan asked for a motion to adjourn the meeting; Abbie made the motion; Ori seconded.

The meeting was adjourned at 4:40 pm PDT.