OASIS ESAT Meeting Minutes (07/26/2021)

Attendance on 07/26/2021:

Jason Burnett
Abbie Barbir
Lauri Korts-Pärn
Don Sheppard
Ori Eisen
Hiroshi Takechi
David Kopack
Bojan Simic
Ryan Rowcliffe

The agenda for this meeting:

1. Roll call
2. Approve minutes
3. Progress work
4. End of meeting

Bojan called the meeting to order at 4:04pm PST.

APPROVE MINUTES

Bojan asked for a motion to approve agenda and minutes: Abbie made a motion to approve the agenda and previous meeting minutes, Ori seconded the motion. There were no objections to approval.

PROGRESS WORK

Don has added two new documents to the google shared drive.

He went over the contents. Proposed that action items be tracked meeting to meeting. Currently action items are tracked inside the qr security document that is shared in the google drive.

Another topic from his questions document:
- The title of the document
- Should action items be explicit within minutes (or a topics list that can be tracked)
- Don asked that the minutes be uploaded asap -- Jason said he would upload them right after each meeting
- Lauri suggested that the minutes be kept live in drive (so that people can track them.) Then added to oasis after
- Abbie said that an action items table can be added to the working document

The questions and observations document by Don also included other observations he had made after reviewing the TC materials.

- The latest version of the document just seemed to be a list of topics. Don wasn't sure if that paper was suitable to evolve into a finished product. Abbie said that it wasn’t positioned to be a finished product yet. Abbie said that references to KMIP were left over from the template we were using for the document.
- Don asked if the current title of the working document was wanted? He also suggested alternatives.
- Some discussion occurred about the inclusion of passwordless in the title.
- Abbie said the main idea is enhancing security of QR to help with authentication tasks

Abbie shared information from Ivanti about their assessment of security of QR codes in the context of COVID-19 passports.

Don suggested that a list of vendors should be included in the research.

Don asked that an action item be added for Abbie to share a list of requirements for the paper.

Don also suggested that the intro of the working paper needs to be expanded and refocused. Abbie said that the charter of the TC can be used as a guideline.

Don recommended that everyone look at the existing intro and see if it covers what needs to be covered. Abbie said that bullets should be added right away. Abbie live added bullets related to the scope. Don said that he proposed certain things in his observations document. The TC reviewed those proposals. Abbie edited the proposal within the observations document

For terminology, Abbie suggested X.1252 from ITU definitions.

Lauri expressed a concern about using the term “passwordless” at all.

Don mentioned that he found ISO standards for QR codes. Don asked if there were other normative standards that need to be included in the document.
Don asked who would take the action item to research relevant standards -- Abbie said he would do that.

Don further expressed concern that the opening of the intro included the topic of “what is a QR?” He suggested that the topic would be too remedial. Abbie said that the idea was that even when people know what a QR is, they might not know necessary details. Don just worried that there would be a leading case where QR codes are self-justified.

Don suggested that “what is a QR” and the threat modeling could be added as appendices to a document.

Don recommended for the message flows section that there be a plain English description in addition to the flow diagrams. -- Suggested that someone take an action item to write these descriptions. Note: are the flows proprietary? They were created by Trusona but are contributed to the TC and be public domain.

Lauri recommended taking action items for use cases. Abbie and Bojan would take those items.

Don asked for everyone to please look at his observations document and share any comment or feedback.

**ANY OTHER BUSINESS**

Bojan asked if there was any other business. There was none.

**ATTENDANCE REVIEW**

Abbie checked again for the final attendance.

Bojan made a motion to adjourn the meeting; Abbie seconded.

The meeting was adjourned at 5:13 pm PDT.