ATTENDEES

Beal, Helen – VSMC
Cullinane, Kelly - Copado
Davis, Robert - Plutora
Ensign, Chet - OASIS
Farrell, Simon - Plutora
Hunt, Christian - Copado
Joshi, Sunil - IBM
Kanser, Heather - Broadcom
Pereira, Steve - Copado
Ribeiro, Fabio - Accenture
Riedel, Daniel - Copado
Sayers, Yaniv - Micro Focus
Sparrell, Duncan - sFractal Consulting LLC
Valani, Altaz - Security Compass
Vollmer, Peter - Micro Focus

AGENDA

- Call to order & welcome
- Volunteer for notes
- Nomination & election of chair(s)
- Role of OASIS presentation
- Confirm meeting schedule
- New business

NOTES

- Call to order & welcome
- Note taking volunteer
  ○ Kelly volunteered to take notes
- Roll call
- Nominations
  ○ Chet recognized two nominations sent in via email for Helen Beal and Kelly Cullinane
  ○ No additional nominations from the floor
- Election
  ○ Helen Beal and Kelly Cullinane were elected without objections
- Role of OASIS
  ○ Chet’s presentation can be found by clicking here
  ○ Duncan: Can you explain how the IPR modes affect the TC work? And at what point do these rules take effect?
    ■ Chet: This TC is in non-assertion mode which means that everyone who joins if they have patents that apply to the TC work, will not assert those patents on any conforming implementations resulting in TC work
products. This is immediate for the organization with the patent, and once an item becomes a committee spec, the rest of the TC members are locked into this clause. Conforming implementation is the key phrase - the IPR policy at OASIS has thresholds defined.

- **Duncan:** What is the process of getting a repository or other tool for TC use set up?
  - **Chet:** The first step is that the TC decides what they need and documents this in the meeting notes. Second step is that a Chair or assignee opens a ticket on a support request form and Chet/OASIS will handle the rest.

- **Daniel:** Repositories are really important. They are a great tool for advocacy as well as a way to build community. The contents will form the reference documentation for future spec use. I strongly recommend we think about how to use these for our benefit.

**Confirm meeting schedule**

- After group discussion, the every other week cadence was established with a mutually agreeable time.
  - Next meeting will be July 26 @ 10am ET
- After group discussion, the FIRST meeting of each month will count towards voting rights.

**Other Business**

- OASIS will be sending out a press release announcing the launch of the VSMI TC.
  - Be on the lookout for requests for comment/quotes
- **Daniel:** How does the team prefer to hold design sessions virtually?
  - **Fabio:** Miro (several supporting comments in the chat for Miro)
  - Via chat Peter offered to set up a Miro account for the TC

**ACTION ITEMS**

1. Kelly - send out calendar notices via Kavi
2. Kelly - send out meeting notes via Kavi, include in Documents section
3. Peter - set up a group Miro account
4. Kelly/Chet - circulate GDrive access
5. All - Add comments/thoughts on brainstorming docs in GDrive