Minutes Taken By Gavenraj Sodhi

**Call to order & roll call**

**Participating Active Members**

Tony Gullotta  
Gavenraj Sodhi  
Yoav Kirsch  
Hal Lockhart  
Tim Moses  
Karl Gottschalk  
Cliff Schmidt  
Marc Grimm  
Jeff Bohren  
Darran Rolls  
Anand Ranthidevan (Newly active member)  
Edwin Desouza (Newly active member)  
Bill Games (Newly active member)

**Prospective Members**

Ran Tamir
12:05 Order and role-call

12:10 Vote to accept minutes of committee meeting 12/10/2001
Minutes available here:
- no additions - Accepted

12:15 Motion Introduced By Chair
Motion to accept PSTC documentation standards as proposed in
draft-rolls-doc-guidlines-01.doc published to the list here:
-E-mail vote
- includes creation of editor in editor list

12:20 Discussion on email votes
Does the committee feel that we should introduce a motion specifying
that all PSTC committee votes conducted by email should require a
participatory mail notification of for/against from each committee
member i.e. should not be accepted by acclamation.
- Have people state their vote, yeah or nay

12:25 Discussion on Face-to-Face #1
Discussion on F2F #1 Evite poll results, arrangements, timing/duration, location.

10 people for Feb 11 & 12
3 people for Feb 4 & 5
3 people for neither
21 undecided

12:35 Next Steps
Discuss outline project plan and next steps as detailed in:

- How does other specifications (ADPr, XACML, ...) fit in the project schedule.
- F2F to really make sure we understand the problem we are addressing.

- motioned adjourned. – Seconded.