Minutes Taken By Gavenraj Sodhi

Call to order & roll call

Participating Active Members

Gavenraj Sodhi
Yoav Kirsch
Hal Lockhart
Tim Moses
Karl Gottschalk
Cliff Schmidt
Mike Grimm
Winston Bumpus
Jeff Bohren
Anand Ranthidevan
Bill Games

Prospective Members

Andrew Heifetz
Maneesh Bhandari

Agenda

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12:05 Order and role-call
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12:10 Vote to accept minutes of committee teleconference meeting 02/04/2002
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Minutes available here:

Approved.
12:15 Discuss outline deliverable dates through June
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In the following posting, the F2F #1 WG suggested two F2F dates to coincide with outline deliverable dates for the use cases and a very rough draft of the specification (see http://lists.oasis-open.org/archives/provision/200202/msg00026.html).

* Proposed F2F #2 March 25/26 West Coast - host Business Layers
* Proposed F2F #3 May 14/15 East Coast - looking for a host

Discuss these outline dates and establish proposals for an E-vite to resolve by 3/8/2002

- More details to follow next week

12:30 Use Case sub-committee or editor
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Discuss the formation of an editorial role or sub-committee to complete use-cases and requirements as follows:

* Expansion of requirements and use-case "primitives" unearthed at F2F #1
* Creation of a constant set of UML use-cases and detailed requirements for SPML
* On-ward maintenance of a detailed glossary
* Creation of a domain-model for SPML

- Gavenraj has volunteered to lead this effort and will have a preliminary 1st draft by March 15th for review. We need several individuals to devote their time to review before a final 1st draft comes out later this month.

12:45 PR Sub-committee
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It was suggested at F2F #1 that someone needs to focus on the PR aspects of our initiative. In outline this means producing a plan for press, analyst and events. Working in conjunction with Carol@OASIS to plan, execute and report to the group on activities.
Discuss the assignment of this activity OR the creation of a sub-committee to effect this activity.

Action item

- Individuals need to develop a team effort so there is a concise message delivered to the industry.

13:00 Proposed Technical Reporter (TR) Charter

As discussed in http://lists.oasis-open.org/archives/provision/200202/msg00030.html

Proposing the following mini charter for the TR role:

"There are many adjacent technologies that do/could effect the requirements of SPML. A TR would be responsible for investigating, reporting and recommending to the committee specific adjacent technologies that affect/over-lap with the charter of the PSTC. Technical Reporters collate, summarize and recommend to the committee details of their assigned "subject" in the form of an informal report. The TR role may develop into a more permanent liaison role if needed."

The following subjects have been proposed for TR assignment:

1. ASN.1 MIB->XML->XKMS - Gavenraj
2. CIM/XML initiative – Winston
3. DSML – Winston
4. OASIS CIQ – Darran Rolls
5. OASIS SAML & XACML – Hal Lockhart
6. OASIS ebXML – Darran Rolls
7. W3C Web Services Architecture WG – Karl Gottschalk
8. SOAP security - Cliff Schmidt

Discuss concept, charter and proposed subjects.
13:15 TR Candidates
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Karl G. has volunteered for TR-6.
Gavenraj S. has volunteered for TR-1

Volunteers for other subjects??
    - Volunteer's assignment above.

13:20 Motion to Adjourn

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Additional Discussion:

Examples of outside provisioning: What is inside and outside of scope?
    - e.g., are configuration changes outside of provisioning?

Suggestion: Develop ongoing Exclusion List!!

Adjourned..