TC Tools

OASIS provides a variety of optional-use tools to its members so they can more effectively perform their collaborative work. Any Technical Committee may request activation of these tools by submitting a request form: JIRA, SVN, Wiki [1] or GitHub [2]. Optional tools include, for example:

- **Wikis** [3]
  - TC Wikis contain collaborative documents and documentation.

- **Issue Tracker** [4]
  - The Issue Tracker contains lists of items that TC Members will address.

- **Version control (VCS/DVCS)**
  - TCs that need version control for development of code and similar assets may use a SVN/Subversion [5] repository and/or GitHub [6] public repositories [7].

Many OASIS TCs also make use of the SOAPHUB WebConf [8] meeting management tool, although it is unofficial (maintained by Doug Davis rather than by OASIS).

In an effort to accommodate TCs with multiple editors and support the use collaborative authoring/editing tools that are not inherently part of the Kavi (TC Document Repository [9]) application, the following policy is set forth to provide a set of guidelines related to the use of collaborative authoring/editing/versioning system.

This policy includes, but is not limited to, the following:

- wikis located at wiki.oasis-open.org [3]

The site:

- The site and all of its contents must be publicly viewable/readable by the general public.
- The site and access to all of its contents must not require a login for read-only access.

The TC home page:

- The location (URI) and a brief description of each site (Wiki, Issues, Version Control Repository) must be posted on TC public home page and maintained by the TC Chair and/or Secretary.

Access Permissions:
- Write access must be provided to all TC Members (Members, Voting Members, Persistent Non-Voting Members, Chairs, and Secretaries).
- TC Observers and the general public must not be allowed write access.

**TC Document Repository (wiki and version control only at this time)**

- At least once a month (unless no work has been done), and prior to each TC meeting at which one or more draft documents will be discussed, [Working Draft](https://www.oasis-open.org/policies-guidelines/oasis-defined-terms-2017-05-26#dWorkingDraft) level material for any/all such documents must be uploaded to the TC document repository [9], properly identified according to the OASIS Naming Directives [13]; links to the non-Kavi publication venues are insufficient
- All TC member reviews and ballots must be based on [Working Draft](https://www.oasis-open.org/policies-guidelines/oasis-defined-terms-2017-05-26#dWorkingDraft) level content as posted to the TC document repository (links to the non-Kavi system are insufficient)

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**Links:**

[1] https://www.oasis-open.org/resources/tc-admin-requests/request-a-jira-wiki-or-version-control-instance-for-your-tc-0