## TC Tools

OASIS provides a variety of optional-use tools to its members so they can more effectively perform their collaborative work. Any Technical Committee may request activation of these tools by submitting a request form: [JIRA, SVN, Wiki](https://www.oasis-open.org) [1] or [GitHub](https://github.com/oasis-tcs) [2]. Optional tools include, for example:

- **Wikis** [3]
  - TC Wikis contain collaborative documents and documentation.

- **Issue Tracker** [4]
  - The Issue Tracker contains lists of items that TC Members will address.

- **Version control (VCS/DVCS)**
  - TCs that need version control for development of code and similar assets may use a [SVN/Subversion](https://tools.oasis-open.org/version-control/browse/) [5] repository and/or [GitHub](https://github.com/oasis-tcs) [6] public repositories [7].

Many OASIS TCs also make use of the [SOAPHUB WebConf](https://www.oasis-open.org) [8] meeting management tool, although it is unofficial (maintained by Doug Davis rather than by OASIS).

In an effort to accommodate TCs with multiple editors and support the use collaborative authoring/editing tools that are not inherently part of the Kavi ([TC Document Repository](https://www.oasis-open.org) [9]) application, the following policy is set forth to provide a set of guidelines related to the use of collaborative authoring/editing/versioning system.

This policy includes, but is not limited to, the following:

- wikis located at [wiki.oasis-open.org](https://wiki.oasis-open.org) [3]

### The site:

- The site and all of its contents must be publicly viewable/readable by the general public.
- The site and access to all of its contents must not require a login for read-only access.

### The TC home page:

- The location (URI) and a brief description of each site (Wiki, Issues, Version Control Repository) must be posted on TC public home page and maintained by the TC Chair and/or Secretary.

### Access Permissions:
• Write access must be provided to all TC Members (Members, Voting Members, Persistent Non-Voting Members, Chairs, and Secretaries).
• TC Observers and the general public must not be allowed write access.

TC Document Repository (wiki and version control only at this time)

• At least once a month (unless no work has been done), and prior to each TC meeting at which one or more draft documents will be discussed, Working Draft [12] level material for any/all such documents must be uploaded to the TC document repository [9], properly identified according to the OASIS Naming Directives [13]; links to the non-Kavi publication venues are insufficient
• All TC member reviews and ballots must be based on Working Draft [12] level content as posted to the TC document repository (links to the non-Kavi system are insufficient)

Links:
[1] https://www.oasis-open.org/resources/tc-admin-requests/request-a-jira-wiki-or-version-control-instance-for-your-tc-0