

OASIS MEMBERS ONLY

The following are minutes taken at the 2 December 1999 OASIS Board of Directors Meeting, which was hosted by XyEnterprise at their offices in Reading, MA.

Present: Simon Nicholson, Jon Parsons, Bill Smith, Eric Garcia, Mary McRae, Bob Sutor, Laura Walker, Norbert Mikula (via telephone)

AGENDA

09:00 Operations Reports & Financials
OASIS Fund

09:45 Bylaw Review

- At AGM, circulate redlined version of Bylaws (changes vs. existing) MARKED DRAFT. Jon Parsons to take responsibility for responsibly having copies document available at the AGM
- Jon Parsons to ask for legal advise WRT whether IP policy should be incorporated into Bylaws (and how)
- Jon Parsons to ask lawyers to inspect bylaws WRT to distinction between voting and non-voting members (e.g., that only 10% of voting members can call special meetings)
- Laura Walker to submit Articles of Incorporation to lawyer (to officially change name to OASIS)

11:00 OASIS Technical Infrastructure and Planning

- BS & AH to investigate contract w/web hosting service (e.g., Interland) and move sites asap (during during holiday week):
- OASIS
- Cover
- XML.org
- LW to update as appropriate the job description (Bob, Alan, Craig) and begin recruiting

IDEAS: Community hosting: wellengaged, exodus
NOTE: Norbert Mikula left the meeting at this point

13:00 Process Advisory Committee

Resolution of the Board

Be it resolved, that the OASIS Process Advisory Committee be created with Jon Bosak as its chair and that the OASIS members listed above be appointed its voting members.

Be it further resolved, that the PAC be empowered to fulfill its proposed charter, including the power to form such subcommittees as are provided by parliamentary authority.

Vote on the Resolution

MOTION: Jon Parsons proposed to accept the resolution.
2nd: Bob Sutor

Date: 3 December 1999

Yeas: Simon Nicholson, Alan Hester, Jon Parsons, Bill Smith, Eric Garcia, Bob Sutor

Nays: N/A

Abstaining: Mary McRae

13:20 IPR

NOTE: This IP policy pertains to the content of OASIS technical committees or working groups, and does not relate to submissions to XML.org.

BS to submit IP policy statement proposed by XML.org Steering Committee, which except for a few mechanical items (e.g., name change from IETF to OASIS, deleting the implementation requirements, changes to organizational nomenclature), is the IETF IP policy (Section 10 of IETF document: "RFC 2026 The Internet Standards Process - Revision 3," dated October 1996 and located at <http://www.ietf.org/rfc/rfc2026.txt> to OASIS attorneys).

NOTE - Other legal documents (policies, etc.) needed include: Antitrust, Membership Agreement, Open Source, IP policy for XML.org submissions
LW - to initiate work on Membership Agreement

14:00 Discussion of opportunities for growth

15:30 Discussion recent industry collaborations, etc. (.orgs)

AI - LW to discuss w/Bob Glushko

AI - LW and BS to talk w/Mark Resch about contribution of C'Net.

ACORD

IFX

16:10 Preparation for AGM

Welcome & Introductions - Bill Smith

Board 4 Directors serving 1st year

Eric, Alan, Bob and Mary

End user representation - Eric Garcia

OASIS Staff

Key Accomplishments - Bill Smith

Staff

Executive Director

Managing Editor

Member Services Manager

Initiatives

XML.org

European Support

ebXML

Events

WH Focus Group x 2

NATO

EC

- ISSS/CEN

United Nations

XML One

XML

Industry Affiliations

CGM Open - Lofton Henderson

OAG

OMG

CommerceNet

Year End Review - Laura Walker

chart growth (%)

revenue categories

1999 New Members

chart expenditures (%)

highlights of programs

ebxml

marketing technical

Update on Activities

- Technical - Norbert Mikula

XML Conformance Test Suite

Regrep Docbook

Tables

- Marketing - Mary McRae

PRESS RELEASES

and type of Events

Amount of INK!

Analyst Briefings

- Strategy

XML.org

ebXML.org - European Activities - Pam Genussa

NEW BUSINESS

Bylaws - Jon Parsons

Plans for 2000 - Bill Smith

- Conformance Activities

- XSL

- SVG

- Infrastructure changes

- Alan Hester

website moves

rearchitecture plan for Cover site

listserv, etc.

xml-dev (IF PMR DOES 1ST)

office

16:45 AOB

OfficeDoc

LW to email Murray Altheim about chartering committee

ebXML

Bob Sutor proposes that the costs of 17-19 November 1999 ebXML meeting be paid from out of the XML.org funds.

2nd: Mary McRae

VOTE: Yeas: 7; Abstentions: 1

HR-XML - Tabled to next meeting (9 December)

AI - LW to have job postings available at OASIS booth (& other locations)

17:00 Adjourn

Motion: BS adjourn

2nd: JP

VOTE: unan.