

OASIS MEMBERS ONLY

A face-to-face meeting of the OASIS Board of Directors was held in Billerica, MA on Thursday and Friday, 20-21 July 2000.

Present: Patrick Gannon, Eric Garcia, Una Kearns, Amy Krane, Norbert Mikula, Simon Nicholson, Jon Parsons, Bill Smith, Bob Sutor,

Absent: Alan Hester

AGENDA

Thursday 20 July

Old Business

Welcome, Introductions & Agenda Review

The OASIS Business: Overview

Functional Area Briefings

1H00 Financial Review

Board Roles & Responsibilities

Friday 21 July

Proposal for Structure of 2000-2001 Board

ebXML Overview

Establish Summer "Workshop" Agenda

Review 2H00 Event Calendar

Schedule 4Q F2F Board Meetings

Finalize Board structure

Identify 2H00 Board activities

Review PAC Recommendation

Official Transition to New Directors

MINUTES

FINANCIALS

Note that 1H00 Financial Reports were distributed to the Board of Directors. In accordance with the Bylaws, copies of the Financial Reports are kept at the OASIS offices, and are available to members upon request.

SUMMER WORKSHOP

- Rename event and reposition as member gathering

- AGENDA:

Welcome by LW, Reception, Dinner and Bosak presentation (only).

Reception open to everyone (non-members). Develop special program for membership: join OASIS & gain entry to dinner & Bosak's presentation.

MEETING SCHEDULE

Conference Calls

Scheduled for 1st Thursday of every month 12PM ED/ST. Scheduled calls:

10 August (week of ebXML-SJ)

7 September (week of XML World-Bos)

5 October (week of XML One-SJ/eBiz Integration-SF)

2 November

7 December (week of XML 2000-DC)

Face-to-Face Meetings

Board Meeting

15-16 August - Montreal

NOTE: Summer OASIS Member meeting on Thurs 17 August 5-11PM

Board "Retreat" - Strategy and Planning Session

11-13 October - Location TBD

AGM Meeting (Annual General Membership Meeting)

Week of 4 December - DC

(in conjunction with XML2000)

PAC RECOMMENDATION

Simon Nicholson moved that the OASIS Board of Directors vote on the adoption of the PAC Recommendation, as authorized by the Bylaws

2nd by: Norbert

VOTE: UNANIMOUS

Jon Parsons moved that the OASIS Board of Directors ADOPT language for new Articles 14 and 15 of the OASIS Bylaws proposed by the PAC as amended by the Board of Directors.

2nd by: Simon Nicholson

VOTE: UNANIMOUS

Jon Parsons version of these new bylaws be submitted as a matter of record to OASIS counsel.

2nd by: Bob Sutor

VOTE: UNANIMOUS

Norbert Mikula moved to dissolve the ACTC.
2nd by Bob Sutor
VOTE: UNANIMOUS

ADJOURN MEETING OF OLD BOARD
Jon Parsons moved to adjourn the session of the old board
2nd by: Norbert mikula
VOTE: UNANIMOUS

CONVENE MEETING OF NEW BOARD

Bill Smith called the first meeting of the new Board to order.

BOARD ROLES AND RESPONSIBILITIES (for 2000-2001 Board)

Chairperson: Bob Sutor

OFFICERS

Patrick Gannon moved that the President of OASIS be Bill Smith, that Secretary/Treasurer be Amy Krane, and that Bob Sutor be Chairperson.
2nd by: Eric Garcia
VOTE: UNANIMOUS

Amy Krane moved that the following committees be created by the OASIS Board of Directors (note that committee chairs are identified with an *):
2nd by: Una Keans
VOTE: UNANIMOUS

Executive Committee

Charter: responsible for actions that involve the daily operations of the Consortium
Patrick Gannon
Bill Smith*
Bob Sutor

Technical Advisory Committee

Charter: oversee the management and strategic development of the Consortium's technical committee work.
Patrick Gannon
Una Kearns
Norbert Mikula*

Staffing Advisory Committee

Charter: issues regarding OASIS staffing
Alan Hester
Amy Krane*
Bill Smith

Planning Advisory Committee
Charter: develop initial business plan.
Eric Garcia*
Norbert Mikula
Bob Sutor

Bill Smith moved to confer the following Secretary/Treasurer duties to the Executive Director.
Section 8: a, b, c, d (delegated to be the custodian but NOT see that the seal is affixed), e, f.
Section 9: a, b, c, d, e, g
2nd by: Eric Garcia
VOTE: UNANIMOUS

Eric Garcia moved to adjourn the meeting
2nd by: Amy Krane
VOTE: UNANIMOUS

Als for OASIS Staff

- Remind Board to discuss P. Gannon role in ebXML prior to 7 August ebXML meeting (LW).
- Begin advance planning for Summer Workshop 2001.
- Book Montreal meeting room (LW).
- Book executive retreat venue for 11-13 October Board retreat (LW).
- Ensure that conference calls details are distributed via email and are communicated by telephone (LW)
- Contact Brian Travis re OASIS presence on his track @ Seybold (LW)
- Create of the TC announce mailing list (KB)