Minutes of the OASIS Governing Board, held at Intel, Santa Clara, CA on Thursday, 6 June 2002

Attendees:

<u>Directors</u> <u>Position</u>

Colin Evans Director and Board Chair Norbert Mikula Director and Board Vice-Chair

Patrick Gannon Director and interim President/CEO Jim Hughes Director and Secretary/Treasurer

Christopher Kurt Director
Una Kearns Director
Simon Nicholson Director
Michael Weiner Director

Others Present

Karl Best OASIS Director of Technical Operations

- 1. Opening and Agenda Approval. Colin called the meeting to order at 8:30 am and the announced agenda was approved.
- 2. Previous Minutes. The board voted to approve the minutes of the 16 May 2002 Board meeting. The secretary noted that a record of the "Unanimous Written Consent without Meeting" regarding adoption of the OASIS Technical Architect Job Description and Management Process was filed on May 13 2002.
- **3. Audit Status.** All fieldwork for the 2002 audit is completed and no more documents are needed; the auditor has no significant issues to raise to the board and the final report is expected at the end of June.
- **4. Relocation Status.** The T1 line was lost for several weeks due to telephone company delays, and there was only one damaged item in the move. This was a successful relocation.
- 5. Liaison Status. Patrick provided a detailed written report covering various liaison activities. Some key items reported were: W3C has waived a membership fee for OASIS, and we have done the same for them; we will continue with quarterly executive meetings to discuss W3C/OASIS issues; OASIS will participate in the upcoming Interoperability workshop with OMG in June; over 100 persons attended a successful 'ebXML Day' activity in Barcelona; OASIS has signed an

- agreement with LISA to exchange memberships; and there is continuing work in building relationships with WS-I and the UDDI group.
- 6. Technical Committee Process Review. Karl continued a discussion of various changes proposed for the Technical Committee Policy that began in the last board meeting. As there was not closure on some items, work will continue on this document for approval in a later board meeting.
- 7. **Technical Architecture Board/Committee Update**. There will be a TAB meeting at Documentum on June 17. The agenda for that meeting, as well as general rules for how the TAB will consider various OASIS activities, was discussed.
- 8. Standards Registry. Karl reported on current work by the ad-hoc committee. Board members expressed concern that this activity might be construed as an official OASIS activity (as a Technical Committee), or as a brand new standards consortia operating without benefit of an IPR framework, so Karl was asked to find a new home for this work that is not tied with OASIS. If OASIS intends to use the results of this activity, some analysis of the ownership of data and specifications must be done before we use the material.
- 9. Portals Status. Patrick reported on the current financial and operational status of the XML.org and Cover Pages activities. As OASIS staff is meeting on 19-20 June to discuss plans, Patrick was asked to provide an updated written report back to the Board by 1 July, covering Portals futures with special attention to: XML.org features and profitability, needed modifications to web site services, new functions that should be funded, and current functions that should be eliminated.
- 10. Revised 2002 Financial Forecast. Preparation of the forecast was delayed and thus not available for discussion. The board requested a revised forecast for discussion at the July board meeting, including actual data for Jan-May and forecast data for July-Dec. The May financial report is not ready yet.
- **11. Next Meetings**. The next meetings are:
 - Telephone meeting, 11-1 pm PDT, Thursday, July 18.
 - In-person board meeting on Wednesday-Thursday, 31 July-1 August, at the Wyndham Hotel, Billerica.
- **12. Cover Pages IPR Articles**. The board discussed a recent posting on IPR issues, particularly the perceived conflict with established OASIS IPR Policy.
- **13. Nominations/Election Process**. The board reviewed the list of 11 nominations received by OASIS staff, as of the nominations cut-off time of midnight EDT on 5

June. After discussion about nominations received overnight due to delays with email systems, the Board voted to accept two additional nominations for Una Kearns and Warwick Ford. Then, after discussion about nominations that might have been made on 6 June had it been known that delays would receive consideration, as well as the fairness to other members in obtaining the best slate of candidates, the board voted to reopen the nominations for an additional 48 working hours, ending at 5 pm EDT on 10 June. OASIS staff will notify the membership of this and delay the start of voting until the nominations are closed; however, the voting period will still terminate on 30 June at midnight. In both votes, the voting was 4 "yes", 1 "no", and 3 "abstain" (the Directors in nomination for re-election abstaining).

14. Closing. The meeting closed at 5:20 pm.

Respectfully Submitted,

Jim Hughes

Secretary