

# *FINAL*

## **Minutes of the OASIS Board or Directors, held via Teleconference on 16 September 2002**

### **Attendees:**

#### **Directors**

	<b><u>Position</u></b>
Colin Evans	Director and Board Chair
Patrick Gannon	Director and President/CEO
Jim Hughes	Director and Treasurer
Christopher Kurt	Director and Secretary
Ed Cobb	Director
Simon Nicholson	Director
Laura Walker	Director

#### **Others Present**

Karl Best	OASIS Director of Technical Operations
Scott McGrath	OASIS Member Account Manager
Eduardo Gutentag	TAB Chair

1. **Opening and Agenda Approval.** Colin called the meeting to order at 9:02 am PDT, and the published agenda was approved with modification to the order of discussions.

2. **Previous Minutes.** The board voted to approve minutes:

**Resolution 20020916-01: Approval of Minutes.** By unanimous vote, the minutes of the 21 August 2002 board meeting, with modifications to clarify the time zone of the meeting start and end time, and the change the title to 'Minutes of the Board of Directors', was approved.

3. **Discussion and Approval of TC Process Revisions.**

Eduardo Gutentag presented the proposed TC Process revisions document. The remaining changes without consensus support were discussed by the board.

The change to consider removing Co-Chairs was discussed. An informal poll to determine the sense of the board on this topic was taken, and there was not sufficient support of this change to move forward. The proposed TC Process change to remove Co-Chairs was removed from the proposal.

The proposed change supporting certification of successful use and compliance with IP rights was discussed. Clarification of the definition of 'adequate steps' was

discussed. It was observed that additional work on the IPR policy is needed, but that this is a separate activity. This proposed change was modified to simply require 'consistency with OASIS IPR policy in effect at that time'.

The proposed change on clarifying the TC changing a charter was discussed. The intent of the TC process was clarified to make it clear that a TC charter may not be significantly changed from its original scope and intent.

The proposed change to require an additional public review was brought to the attention of the board, and was discussed. This change remained in the document.

**Resolution 20020916-02 : TC Process Approval.** The TC Process changes are approved unanimously by the board, with the modification to remove the prohibition of Co-Chairs, and modification to change the certification clause to be 'consistent with the OASIS IPR Policy'.

Whether to further discuss the TC Co-Chairs was discussed.

A motion not to further investigate the TC Co-Chairs failed.

**Resolution 20020916-03: Co-Chair Review.** Passed unanimously. A subcommittee of the board should be formed to discuss the potential issues of Co-Chairs.

**AI 20020916-01: Patrick Gannon to propose an approach to address further discussion of TC Co-Chairs and report back to the Board.**

### 3. Discussion and Approval of Membership Dues Increase

Scott McGrath opened the discussion on membership dues.

Proposed changes to dues levels (option 3) are as follows:

Sponsors	\$9,500 -> \$13,500
> 10	\$5,000 -> \$5,750
< 10	\$2,500 -> \$2,750
Individual	\$250

Simon Nicholson left the meeting at this point.

**Resolution 20020916-04: Passed by vote - to approve the proposed dues increase (presented as Option 3) proposed by the OASIS staff.**

### 4. PKI Forum Member Section Discussion

Karl Best opened the discussion of the proposed Rules of Procedure for a new member section for PKI Forum.

The following issues to be discussed on this item were listed (in priority):

- strategic value/relevance to OASIS

- member section name
- scope of work

The strategic value of PKI Forum, its membership, and work was discussed.

Laura Walker left the meeting at this time.

**Motion: To approve the formation of the PKI Forum member section and their proposed Rules of Procedure, changing the name to PKI Forum only.**

**AI 20020916-02: Patrick Gannon to continue the discussion of the PKI Forum over email.**

**5. Closing.** The meeting closed at 10:02 am PDT.

Respectfully Submitted,

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Christopher Kurt  
Secretary