

Minutes - OASIS Board of Directors Meeting

Held 22 May 2008 by teleconference.

OASIS Board approved Public minutes.

22 May 2008

Directors in Attendance:

- Ed Cobb, Vice Chairman
- Frederick Hirsch, Secretary
- Peter Brown
- Bob Glushko
- Paul Knight
- Jeff Mischkinsky
- Michael Winters

Directors Regrets:

- Eduardo Gutentag, Chairman
- Mike DeNicola, Treasurer and Finance Committee Chair
- Claus von Riegen

1. Welcome, Agenda Review

Ed Cobb, Vice Chair, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Ed Cobb, Vice Chair, convened the meeting at 11:10 PT, noting that a quorum was in attendance. Six directors were present when the meeting convened. The meeting agenda was reviewed and approved.

2. Minutes Approval

[RESOLUTION 2008-05-22.01](#) , RESOLVED : Approve the minutes from 15 May 2008 as distributed on 19 May 2008 by Frederick Hirsch.

[Approved unanimously](#)

<http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200805/msg00062.html>

3. Review Open Actions and Resolutions

3.1. Open Action Review

This section records action item status.

Actions from 7 February 2008

ACTION 2008-02-08.3: Scott McGrath to review and summarize disclosure requirements for OASIS annual report.

Status: open.

Note: Eduardo Gutentag and Scott McGrath have reviewed disclosure requirements and will produce the member report.

Actions from 6 March 2008

ACTION: 2008-03-06.2: Finance Committee should review (and increase) amount of money set aside in budget for legal work.

Status: open.

Actions from 20 March 2008

ACTION 2008-03-20.02: Finance Committee to review Legal XML expense and budget status.

Status: open.

Actions from 1 May 2008

ACTION: 2008-05-01.1: Dee Schur to review section c of the IDTrust Member Section RoP and to clarify whether the entire steering committee is replaced every two years, or whether there are staggered elections and to propose text if needed.

Status: open.

ACTION: 2008-05-01.2: Process Committee to make proposal related to transfer of uncommitted Member Section funds to general fund on annual basis.

Status: open.

ACTION: 2008-05-01.3: Frederick Hirsch to work with TAB to arrange TAB discussion with Strategy Committee regarding Webinar topics.

Status: completed.

Note: Discussion has been scheduled.

ACTION: 2008-05-01.4: Scott McGrath to work with Member Sections to clarify the role displayed in the Member Section roster pages.

Status: open.

ACTION: 2008-05-01.5: Outreach committee to review issues and criteria related to free memberships.

Status: open.

ACTION: 2008-05-01.6: Ad hoc committee to report back to the Board no later than the next F2F with a proposal on process rules related to submission of OASIS standards to external bodies.

Status: open.

ACTION: 2008-05-02.2: Staff to provide the Strategy Committee with a set of pricing proposals for OASIS memberships and Strategy Committee to review those proposals.

Status: open.

Actions from 8 May 2008

ACTION: 2008-05-08.1: Process Committee to review appeals process for visibility and archiving of emailed appeals.

Status: open.

3.2. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution.

Resolutions from 1 December 2007

RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, [IUCN-OASIS MOU 2007-11-29.pdf](#). (as amended)

Follow-up Status: open.

Note: Waiting on IUCN response to updated MoU which was sent to them.

Resolutions from 1 May 2008

RESOLUTION 2008-05-01.4, RESOLVED: The IDTrust Member Section Rules of Procedure (<http://www.oasis-idtrust.org/RoP>) be amended so that section (c) "The rules for electing new Steering Committee Members" have the following added to the end of it: "Each Member Section Supporting Entity shall be entitled to have one Member Section Qualified Elector (as those terms are defined in the OASIS Member Section Policy). The Qualified Elector for a Supporting Entity that is an OASIS Organizational Member shall be that entity's Primary Representative (as those terms are defined in the OASIS TC Process) or that person's designate. "

Follow-up Status: open.

Resolutions from 15 May 2008

RESOLUTION 2008-05-15.1, RESOLVED: Approve the minutes from 1-2 May 2008 F2F, v2, as distributed on 9 May 2008 by Frederick Hirsch.

Follow-up Status: completed.

Note: Posted: see <http://www.oasis-open.org/private/2008-05-01-oasis-board-minutes-approved.pdf>.

RESOLUTION 2008-05-15.2, RESOLVED: Approve the minutes from 8 May 2008, v2, as distributed on 9 May 2008 by Frederick Hirsch.

Follow-up Status: completed.

Note: Posted, see <http://www.oasis-open.org/private/2008-05-08-oasis-board-minutes-approved.pdf>.

4. Search Committee Update

The Board of Directors entered Executive Session to discuss Search Committee Update.

The Board of Directors finished Executive Session to discuss Search Committee Update.

5. OASIS President Report

Ed Cobb provided a report from Eduardo Gutentag (acting as OASIS President). He expressed concern regarding the lower level of new memberships.

ACTION 2008-05-22.1: Finance committee to look at OASIS financial implications of current (lower than projected) new membership levels.

6. Meeting Schedule

Next week's meeting is from 8-10 PT (no meeting at 11 am PT). Weekly meetings will continue until July F2F to be held in Boston location. The Board discussed having an additional day for Executive Director transition discussions, adding Friday in addition to the Wednesday and Thursday F2F on 30-31 July. The Board noted that the Board candidates should be notified of this additional scheduled day, and also discussed the fact that the OASIS election ballot can be hard to locate on the web site.

ACTION 2008-05-22.2: Ed Cobb to ask Scott McGrath to make election ballot visible from OASIS main page and to ask Eduardo Gutentag regarding additional F2F day on 1 August.

7. Adjourn

The meeting adjourned at 12:00 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors