Directors in Attendance:
- Bob Freund, Chairman
- Jim Hughes, Treasurer
- Mike DeNicola
- Jeff Mischkinsky
- Sanjay Patil
- Charles Schulz

Staff in Attendance:
- Laurent Liscia
- Scott McGrath

Joining by Teleconference
- Frederick Hirsch, Vice Chairman
- Peter Brown, Secretary
- Abbie Barbir
- Dave Ings
- Tony Giroti
- Jamie Clark (Staff)
- Carol Geyer (Staff)

Others attending:
- Monica Palmirani (LegalXML MS)

1. Welcome and Adoption of Agenda

Bob Freund, Chairman, presided at the meeting. Jim Hughes, Treasurer, took the minutes as Secretary *pro tem*.

The Chairman called the meeting to order and took roll call. With 6 members in attendance, the meeting was quorate. All other Board members joined the meeting by teleconference during the afternoon sessions on the two days (Frederick Hirsch and Tony Giroti, also part of morning sessions).

2. Approval of Minutes

The minutes of the Board meeting of 22 March 2012 were approved.

3. Open Action Review

The Board **closed** the following Action Items (dealt with at the meeting):

#0019: ED together with interested Board members to prepare a first cut of a new OASIS Strategy based on Feb Board F2F meeting discussion
#0022   COO to finalise a draft document on Improving Member Section Governance, to present at May F2F Board meeting in Paris.

4. Organizational Strategy

Executive Director, Laurent Liscia, presented "OASIS Strategy Discussion III v2", distributed at the meeting. The board discussed strategy proposals, including:
- the evolution of standards plans in the European Union;
- whether growth is needed beyond that required to maintain current membership levels;
- public perception of OASIS as simply an "XML organization";
- information exchange in US Government agencies;
- effect of dues changes on individual member levels;
- identification of the TC Process as a fundamental "product";
- the value of Secretariat Services, such as the NSTIC proposal;
- the value of co-branded standards;
- identification of the TC as the "consensus body" under the ANSI Essential Requirements.

Some sponsors favour the current TC vertical sectors more than others, so expanding to new sectors needs to depend on sponsor uptake. The posted OASIS Strategy (and Strategic Actions) needs updating.

The Executive Director took a new action item to return an improved OASIS Strategy document to the board for discussion/approval at the June 21 teleconference.

5. Process Committee report

After discussion, the motion to approve the new Interpretations Policy passed without objection.

The board discussed: the latest TC Process Rollup ("TC-Process-v1.0-wd05"), which will likely be presented for board approval in the July meeting; and the current issues list ("BPC-issues-list-4-24-12"). The board also discussed the TC Chair survey on proposed Member Section Policy changes and generally supported the proposed changes, though more discussion is needed on the precise way a reduction in Steering Committee size is accomplished. Board members with further comment should contact the Process Committee.

6. IT and Efficiency – status and plans

The COO, Scott McGrath, presented "IT-Quarterly-2011-04 v2" on behalf of Greg Carpenter, including the use of JIRA and LDAP in the Kavi infrastructure.

7. Preparations for AGM, Elections

The COO, Scott McGrath, provided a general report on the current elections process and the AGM. Bob Freund announced that he will not run for re-election, due to priority changes/funding from Hitachi. Charles Schulz also announced that he would not run. The AGM will be held at the OASIS offices in the evening of the first day of the July meetings, as done last year.

8. Operations, Audit and Financial reports

Partly held in Executive Session

The Executive Director, Laurent Liscia, provided a status update of the NSTIC submission.

9. Member Section presentation – LegalXML

Monica Palmirani and Jim Cabral joined the meeting by telephone for this discussion, and Monica gave an overview of LegalXML Member Section activities (no slides). The current Member Section Policy seems to be working for this group. Growth is expected in the new LegalDocumentML TC, and there is a desire to see more commercially-based Use Cases in the LegalRuleML TC, rather than just academic-originated Use Cases. Two conferences are expected by the end of 2012.

10. Liaison Report

Jamie Clark presented "Liaison-Status-20120401", including a discussion of the IDtrust Cloud Use Cases (draft Committee Note) which the TC desired to provide to ITU-T for further elaboration and use. Jamie's opinion was that OASIS did not have the right to allow an outside group to take in TC documents and modify them in contravention of OASIS copyright interests. If such documents would be used by other groups, the Process Committee would have to provide the appropriate procedures.

Meeting was recessed for the day – reconvened on Thursday, 3 May 2012 at 09.00.

11. Organizational Health

Partly held in Executive, Board-member-only, Session

A draft motion regarding publication of Board and TAB attendance records was considered.

A motion to amend the main motion (Jeff Mischkinsky/Mike de Nicola) to delete "as detailed as possible" was made, seconded, discussed and approved. After discussion, a second motion (Bob Freund/Jeff Mischkinsky) to delete the last sentence concerning Member Sections was made, seconded and approved. The amended motion was approved.

12. Staffing Questions

There being no issues raised for discussion, the board passed over this topic.

13. Governance Committee Report

Bob Freund, Chair, led discussion on ethics policies and Board/Officer appointments.

After discussion, the Board adopted a resolution concerning a 'Whistleblower' policy.

14. IPR Committee report

Bob Freund, Chair, introduced the item and the proposal to correct a minor error in the 'IPR Policy' document. The motion was approved.

15. Member Sections

The Executive Director, Laurent Liscia, provided a Member Section report concerning:
- **IDtrust**: experiences at the European ID Conference in Munich; the OASIS mixer in Fall 2012 with the Internet Identity Workshop
- **WS-I**: plans to submit a WS-I Maintenance TC Charter
- **LegalXML**: review of the Member Section discussion from the previous day and the significant improvements of this group
- **Emergency Interoperability**: upcoming meetings in Montreal with the Canadian government, and increased interest from other national bodies
- **CGM**: moving to mostly maintenance actions now
- **eGov**: continuing discussions with staff on future plans

The meeting recessed for lunch.

16. Forthcoming Board Meetings

Board meetings for June and July 2012 were confirmed. Pending final approval by the new Board in July, the following schedule was proposed (all telephone meetings are at 0800-1000 PT, 1100-1300 ET):

- 19 Sep 2012 – telephone
- 17-18 Oct 2012 – F2F East Coast (Burlington, if no other offers)
- 15 Nov 2012 – telephone
- 20 Dec 2012 – telephone

- 30-31 Jan 2013 – F2F West Coast (SAP, Palo Alto)
- 21 Feb 2013 – telephone
- 21 Mar 2013 – telephone
- 1-2 May 2013 – F2F East Coast (loc TBD)
- 16 May 2013 – telephone
- 20 Jun 2013 – telephone
- 30-31 July 2013 – F2F (Burlington)

The Board resumed discussion of Secretariat Services Strategies and the NSTIC project from the previous day. The CEO explained that the NSTIC project was structured almost the same way the current SGIP is being run. The Board discussed strategies for NSTIC and similar projects in the future.

17. TAB

Dave Ings reported on the new Interoperability Guidelines which TAB developed; and the work with TC Administration.

18. Marketing Strategy and Forthcoming Events

Carol Geyer joined by telephone at this point and explained the CMIS Marketing Group plans. This group will not replace Adoption TCs but will facilitate staff actions, particularly staff responsibilities in carrying out Interoperability Events. Carol will chair this CMIS Marketing Group and insure TC needs are met.

19. EU Standardisation Strategy

The CEO, Laurent Liscia, led a panel discussion with invited speakers:
- *Jochen Friedrich, IBM – by phone*
- *Jean Laurens, HP – in person*
- *Nicolas Schifano, Microsoft Corporation – in person*
- *Trond Arne Undheim, Oracle Corporation - by phone*

The CEO moderated the panel, which discussed the European Commission's Multi-stakeholder Platform, which will advise the European Commission on the adoption of particular ICT Standards. Their first meeting was held last month, with about 70 persons attending (including Carol Cosgrove-Sacks, representing OASIS). After discussion on status, the panel advised OASIS to proactively visit the European Commission or send comments to show how OASIS can help make Europe successful as a key player in the ICT domain; in particular, OASIS should note that if Europe puts up barriers by favouring European (CEN/CENELEC/ETSI) standards, other parts of the world will do the same, to the detriment of progress. OASIS should also stress European subject matter experts in our membership, and their participation in developing OASIS Standards.

20. Adjourn

The meeting adjourned at 16.00 CET on 3rd May 2012.
Respectfully submitted, 7 May 2012

Jim Hughes, Treasurer, and Peter F Brown, OASIS Secretary

Approved Resolutions

RESOLUTION 2012-05-02.01
"The Board resolves to approve minutes of the meeting held on 22 March 2012 and available at:

Confidential (including executive session):
   http://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/45819

Public:
   http://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/45820"

RESOLUTION 2012-05-02.02
"Board approves the 'OASIS Standards Interpretations Policy' as agreed by the Process Committee at its meeting of 10 April 2012 and available at:
   http://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/45822"

RESOLUTION 2012-05-02.03
"Board resolves to publish attendance records of its meetings as well as those of the TAB. During any election period for selecting candidates to fill seats to the Board or the TAB, any election notice (including platform statements of candidates) will include a link to the attendance data covering the preceding 2 year period. This decision shall take effect immediately."

RESOLUTION 2012-05-02.04
"Board resolves to adopt, and make effective immediately, the 'Whistleblower' policy as agreed by Governance Committee and available at:
   http://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/45823"

RESOLUTION 2012-02-02.06
"Board resolves to add, at the end of the first and final sentences of the second paragraph of Article 10.2.1 of the 'Intellectual Property Rights (IPR) Policy' document, 'and any such Final Maintenance Deliverable.'"