

**Directors in Attendance:**

- Frederick Hirsch, Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Martin Chapman
- Dave Ings
- Dawn Jutla
- Paul Lipton

**Staff in Attendance:**

- Scott McGrath

**Apologies received from:**

- Sanjay Patil, Vice Chair
- Peter Brown
- Fang You
- Laurent Liscia

## **1. Welcome and Adoption of Agenda**

Frederick Hirsch, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 7 members in attendance, the meeting was quorate.

Item 'Need for OASIS Code of Conduct Policy/Guidelines' was added to the agenda under item Any Other Business.

The draft agenda was adopted.

## **2. Approval of Minutes**

The draft minutes of the 21-22 October 2014 Board meeting were available one day before the meeting. Approval was deferred to the next meeting.

## **3. Open Action Review**

The following Action Items were scheduled for discussion in this agenda and **closed** at this meeting:

#0073 Peter Brown to bring back a basic proposal to work towards a new TAB proposal / charter.

## **4. Finance Committee Report**

Mike DeNicola, Treasurer, reported and led the discussion.

### **In Executive Session**

## **5. Executive Director's Report**

Scott McGrath, COO, walked to Board through the November 2014 Executive Director's Report, highlighting that staff is working toward the next major milestone of the FOSSy proposal.

## **6. IDESG**

Scott McGrath, COO, reported and led the discussion.

Scott provided an update on status and progress, highlighting that service delivery is going well and the team working on IDESG is focused and in tune with the needs of the project.

## 7. Schedule of Future Meetings

The Board re-affirmed the February 2015 face-to-face dates.

For the February 2015 face-to-face meeting, Paul Lipton volunteered to check into providing hosting in NYC; Dave Ings offered to arrange in NYC if needed.

<b>16 December 2014, Teleconference</b> 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 22.00-00.00 CST
<b>3-4 February 2015, Face-to-Face, US, East Coast, New York.</b>
<b>2 March 2015</b> 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 22.00-00.00 CST
<b>27 April 2015</b> 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 21.00-23.00 CST
<b>15 June 2015</b> 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 21.00-23.00 CST
<b>29-30 July 2015, Face-to-Face, US, Burlington, MA (OASIS offices)</b>

## 8. TAB Charter

Peter Brown sent a strawman proposal regarding TAB to the Board.

Action Item #0073 - Peter Brown to bring back a basic proposal to work towards a new TAB proposal / charter - was completed and closed.

Discussion on the proposal was deferred to a next meeting as Peter was not present.

## 9. Upcoming OASIS Events

No new event report was received and discussed.

Scott McGrath, COO, highlighted that the revised Interop policy has been sent to the Board. This revision is part of the regular policy maintenance schedule. The revised version is a significant rewrite of the current policy. Inputs are solicited.

## 10. Any Other Business

- Need for OASIS Code of Conduct Policy/Guidelines

Mike DeNicola noted the recent announcement by W3C on their Positive Work Environment Framework, as well as the Python Software Foundation announcing their code of conduct last year.

The Board agreed to ask Peter Brown (as chair of the Governance Committee) to have the committee review the external Code of Conduct policies and advise to the Board what actions OASIS should consider in the area for itself. (Action Item #0078).

## **11. Adjourn**

The meeting adjourned at 10.30 am ET.

*Respectfully submitted, 22 November 2014*

*Gershon Janssen, OASIS Board Secretary*

## **Approved Resolutions**

None.