

Directors in Attendance:

- Frederick Hirsch, Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Peter Brown
- Martin Chapman
- Dave Ings
- Ram Jeyaraman
- Dawn Jutla
- Paul Lipton
- Fang You

Staff in Attendance:

- Laurent Liscia (*day 2 only*)
- Scott McGrath
- Chet Ensign
- Jamie Clark (*by teleconference*)
- Robin Cover (*by teleconference*)

Others present:

- Jacques Durand

Apologies received from:

- Sanjay Patil, Vice Chair

DAY ONE

1. Welcome and Adoption of Agenda

Frederick Hirsch, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 10 members in attendance, the meeting was quorate. Laurent Liscia, CEO and Executive Director, was not able to attend day 1 due to weather related travel issues.

A modified version of the draft agenda was adopted, to adjust for more efficient use of time.

2. Approval of Minutes

The minutes of the Board meeting of 16 December 2014 were approved.

3. Open Action Review

The Board reviewed the status of open Action Items. Two Action Items were scheduled for discussion in this agenda and closed at this meeting; for one Action Item the due date was extended.

4. Finance Committee Report

Mike DeNicola, Treasurer, reported and led the discussion.

In Executive Session

5. FOSSy Preparation

Frederick Hirsch, Chair, led the session.

In preparation of the agenda topic 'Review of FOSSy proposal', the Board discussed what items and issues should be addressed during that review. A shortlist of questions and items was compiled as guidance for the review.

6. IT Infrastructure / DRP

Scott McGrath, COO, led the session.

Scott provided an update on IT Infrastructure and our current Disaster Recovery Plan. Due to the IT migrations in 2013, the Disaster Recovery Plan needs updating. A risk based approach was proposed to analyze and update these plans, to be executed within the next 3 months. Staff will lead this activity and share their progress, activities and request for review on the board-plus mail list.

The Board finds this a reasonable approach.

7. About IDESG

Peter Brown led the session.

Peter provided an overview of the IDESG, including background, objectives, scope, participating community, NIST relationship and pilot projects.

The Board thanked Peter for the helpful introduction to IDESG.

8. Schedule of Future Meetings

The Board agreed on the following schedule of future meetings.

2 March 2015, Teleconference 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 22.00-00.00 CST
27 April 2015, Teleconference 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 21.00-23.00 CST
15 June 2015, Teleconference 6am-8am PT / 9am-11am ET / 15.00-17.00 CET / 21.00-23.00 CST
29-30 July 2015, Face-to-Face, US, Burlington, MA

The Board discussed the rationale of its current meeting schedule and believed it is useful to review the assumptions, mile stones and criteria for meetings in order to determine if our current schedule and flexibility needs adjustments. Gershon offered to provide a first proposal for discussion purposes (Action Item #0078).

Fang has researched possible opportunities for a face-to-face Board meeting in China for autumn 2015, considering opportunities to connect beyond the Board meeting itself, language, type of conferences to combine with and possible value to the Board. Conclusion is that autumn 2015 doesn't meet the criteria for a face-to-face Board meeting. The April-June timeframe does look like a good period to consider hosting a meeting in Beijing.

Action Item #0077 - Laurent Liscia to bring back a proposal which explores a possible face-to-face Board meeting in China for autumn 2015 - was completed and closed.

9. OASIS Liaisons Report

Scott McGrath, COO, led the session.

Jamie Clark, OASIS General Counsel, joined by teleconference.

- Quarterly Liaison Report

Jamie discussed the Quarterly Liaison Report with the Board.

The Board took note of the report and thanked Jamie for it.

10. Member Section Report

Scott McGrath, COO, led the session.

Steve Speicher (IBM), Bill Chown (Mentor Graph Systems) and Mark Schulte (Boeing) of the OSLC Member Section Steering Committee joined by teleconference and provided background and details on past and present, community and partnering, use of OASIS tools, staff and policies, and future plans for the OSLC Member Section.

The Board took note of the information and thanked the Member Section Steering Committee for the informative report.

11. TAB Report

Gershon Janssen led the discussion.

Jacques Durant, Chair of the TAB, and Chet Ensign, joined by teleconference.

Jacques provided the Board with a status report on TAB activities, noting its current focus, status of current TAB work and future work items.

The Board took note of the presentation and thanked Jacques and Chet for the report.

12. OASIS Policy Maintenance

Frederick Hirsch, Chair, led the discussion.

- Status of OASIS Policies

The Board reviewed the OASIS Policy Maintenance document, identifying policies to be addressed.

Respective owners are requested to provide updates to Gershon prior to the April 2015 Board meeting. An updated document will be sent to the board-plus list a few weeks before the April 2015 Board meeting.

- Revised OASIS Interop Policy

Scott noted that the revised Interop Policy is now published. The major changes in this significant rewrite of this Policy are the definition of three types of Interops to allow for more flexibility (see Interop Matrix), the removal of promotional and instructional information out of the policy and the inclusion of best practices from Staff its experiences over the last nine years such as the need for variable participation fees.

13. OASIS services to IDESG

Scott McGrath, COO, led the session.

Jamie Clark, OASIS General Counsel, joined by teleconference.

Scott provided an update on status and progress of the OASIS services to IDESG, noting the team working on IDESG and the type of services OASIS is provided.

The Board took note of the report and thanked Scott for it.

14. Organizational Health

Frederick Hirsch, Chair, led the session.

|| **In Executive Session**

15. Board-Only Discussion

|| **In Executive, Directors Only, Session**

The meeting recessed for the day at 17.30.

DAY TWO

16. Welcome and Agenda Review

Frederick Hirsch, Chair, called the meeting to order at 09.00 hrs.

17. Recap of highlights from day 1

Frederick Hirsch, Chair, provided a short recap of day 1, for the benefit of Laurent Liscia, who was not able to participate in the first day of the meeting.

18. Executive Director's Report

Laurent Liscia, CEO and Executive Director, elaborated on the January 2015 Executive Director's Report, highlighting topics Business Development, Sales, Renewals and the FOSSy proposal developments.

The Board thanked Laurent for the Executive Director's Report.

19. Review of FOSSy proposal

Laurent Liscia, CEO and Executive Director, led the discussion.

Jamie Clark, OASIS General Counsel, and Robin Cover, Director of Information Services, joined by teleconference.

Jamie provided an overview of the updated draft work products (OASIS Repo rules document and CLA document) and status, followed by a discussion.

The list of questions, concerns and ideas related to FOSSy, as prepared on day 1, was discussed. The Board agreed on the disposition of the comments.

The next steps are for Staff to revise the draft FOSSy proposal for the March 2 Board meeting, followed by a review by OASIS Board Members' organizations and selected OASIS members. Review comments received will be included in a next version of the FOSSy proposal for the April 27 Board meeting.

In parallel, not directly linked to the FOSSy proposal and its progress, the Board Process Committee will start to review the current TC process in light of the FOSSy proposal, with the objective to trim it down / make it more lightweight / introduce a significant simplification.

20. Consortium in a Box

Laurent Liscia, CEO and Executive Director, led the discussion.

Laurent presented Staff's findings on Consortium in a Box.

The Board took note of the report and agreed with Staff moving ahead with the Consortium in a Box opportunity.

21. TAB Conformance Clauses

Gershon Janssen led the discussion.

Gershon noted that the revised 'Guidelines to Writing Conformance Clauses for OASIS Specifications' was brought to the Board's for approval in Q4/2014 and TAB now likes to go forward and publish this document.

The Board noted that although it has been asked for an approval, it is not required. The Board acknowledged the current status of the document and is happy for TAB to take it forward and publish it.

22. TAB Charter

Peter Brown led the discussion.

The Board held a discussion to confirm the current TAB Charter. Peter presented a strawman proposal regarding TAB, which was submitted to the Board. Additionally two future directions were outlined for discussion purposes.

The Board had a good discussion and provided good feedback on the proposal. This topic will be scheduled for the next Board meeting for further discussion.

23. Any Other Business

No other business.

24. Adjourn

The Board thanked CA Technologies for providing the meeting facilities.

The meeting adjourned at 15.30.

Respectfully submitted, 24 February 2015

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2015-02-03.01

“Board resolved to approve minutes of the meeting held on 16 December 2014, available at:

Executive:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/55018>

Public:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/55017>”