

Meeting Logistics

Venue

IBM, 590 Madison Ave, Room 1218, New York, NY 10022

Meeting Documents

All meeting documents are available in Kavi, in the Board-Plus documents workspace.

Attendance

Directors Present:

- Peter Brown
- Martin Chapman
- Frederick Hirsch
- Jenny Huang
- Gershon Janssen
- Dave Ings
- Ram Jeyaraman
- Paul Lipton
- Monica Palmirani
- Sanjay Patil

Staff Present:

- Laurent Liscia
- Scott McGrath

Apologies received:

- Dawn Jutla

Minutes – Day 1

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 10 members in attendance, the meeting was quorate. The draft agenda was adopted as posted.

2. Approval of Minutes

The motion to approve the minutes of the October 4, 2016 Board meeting was moved by Frederick and approved by unanimous consent.

3. Executive Director's Report

Laurent Liscia, Executive Director, reviewed his most recent report to the Board. The discussion included OASIS' current market position, the status of the CTI and OCPP projects, and the role of OASIS provided tools in light of the proliferation of external social media and other communications tools.

4. Business Strategy Discussion

Laurent Liscia, Executive Director, reviewed a new business strategy initiative. The discussion included building additional organizational capability and the potential impact to the budget. The discussion was held in executive session.

5. TOSCA ARIA Discussion

Representatives from GigaSpaces joined by phone and led a discussion on the TOSCA ARIA open source project, its goals and objectives. At the conclusion of the discussion Board member (and TOSCA TC chair) Paul Lipton offered to work with GigaSpaces on aligning the open source project with the TOSCA TC's work.

6. IT Plan Review

Scott McGrath, COO, reviewed the plan for enhancing OASIS' IT infrastructure. Scott reviewed why this work was required to maintain and improve member services, and an early cost estimate.

7. Organizational Health

Gershon Janssen, Chair, led the discussion. The discussion was held in executive session.

8. Board-Only Discussion

Gershon Janssen, Chair, led the discussion. The discussion was held in executive session.

Minutes – Day 2

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

2. Finance Committee Report

Frederick Hirsch, Treasurer, led the discussion. The discussion was held in executive session.

3. Process Committee Report

Martin Chapman, Committee Chair, led the discussion. The main discussion point was the timeline for completing the TC Process refactoring, and the preferred way to review the changes with the membership. It was agreed that the changes should be introduced coincident with other agility improvements in process, rather than asking members to review two sets of changes.

4. ID Trust Member Section Report

Our guest speaker was John Sabo, Chair of the ID Trust Member Section. Following John's presentation, Gershon led a discussion of how to improve the Members Section program. A number of suggestions were noted by Laurent and will be factored into future staff proposals.

5. Lucid Meeting Tool Tutorial

Scott McGrath provided a refresher tutorial to the Board. The tool was then used to conduct the meeting for the remainder of the second day. At the end of the tool trial, it was agreed that we would use the tool for the entirety of the next Board telecom.

6. TC Admin Update (incl/Open Repos, TAB)

Robin Cover, Director, Information Services, provided an update on TC Admin status, the Open Repository Program. The TAB discussion was postponed to next meeting since Chet Ensign was unavailable to present.

7. Liaison Report

Laurent Liscia, Executive Director, reviewed the most recent liaison report.

8. Governance Committee Report

Frederick Hirsch, Committee Chair, led the discussion. Frederick gave an update on three topics: liaison policy and management, information security policy, and general policy maintenance.

Minutes – Day 3

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

2. OASIS Policy Maintenance

Gershon Janssen, Chair, led a discussion about which OASIS Policies need to be reviewed and potentially refreshed or deprecated. Gershon reviewed the policy maintenance table distributed to Board members and noted a number of suggestions and corrections made by Board members.

Policy owners (as noted in the table) were asked to review their policies and report by the next Board meeting whether their policies require revision or whether they are still current.

3. CS & OS Positioning Discussion

Dave Ings, Secretary, led a discussion with Chet Ensign, about the relative merits of CS versus OS in the current standards development world. Three suggestions for improvement and change were noted:

1. The Board agreed that the OS voting process would be more agile and better “fit for purpose” if voting was inverted so that rather than asking members for endorsement, members were asked for objections. The Process Committee was asked to draft implementation text for review.
2. Rather than treat CS and OS as separate deliverables, treat them as a single deliverable with evolving “metadata decoration”. The Board was supportive of this suggestion, but wished to consider it further in the context of the 2017 agility initiatives.
3. Introduce other, finer grained, more targeted, “Final Deliverables”, to increase agility. The Board was receptive to this suggestion, but suggested it be considered once (1) and (2) are done.

4. Future Meetings Review

Gershon Janssen, Chair, led the discussion.

Gershon will set up a Doodle poll to determine the best dates for the April, May and June teleconferences. We will adhere to our current practise of scheduling the teleconferences early afternoon (ET) on Tuesdays.

November 29, 2016, Teleconference 1 PM – 3 PM Eastern
December 13 2016, Teleconference 1 PM – 2 PM Eastern
January 31 2017, Teleconference 1PM – 3 PM Eastern
March 7-9 2017, Face-to-Face, Bologna, Italy
<TBD> April 2017, Teleconference
<TBD> May 2017, Teleconference
<TBD> June 2017, Teleconference
July 26-28 2017, Face-to-Face, Burlington, MA, USA

5. Any Other Business

The Board expressed its appreciation to IBM for hosting the meeting.

The meeting was adjourned at 12 noon.

Approved Resolutions

Resolution 2017-10-26.01

“Board resolves to approve the Executive and Public minutes of the October 4, 2016 Board meeting, as published (respectively) at:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59183/latest> and
<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59184/latest> ”

Open Action Items

Action Item 2016-10-04.01

Scott McGrath to investigate and report to the Board on privacy considerations of the Lucid meeting tool.

Action Item 2016-10-26.01

All OASIS policy owners to review their policies and report back by the next Board meeting whether their policies require revision or whether they are still current.