

## **Meeting Logistics**

### **Venue**

The meeting was conducted by teleconference.

### **Teleconference Bridge**

*Thanks to Gershon Janssen for providing the teleconference bridge.*

### **Meeting Documents**

All meeting documents were available to Board members in the Kavi Board Plus workspace.

## **Attendance**

### **Directors Present:**

- Jeremy Allison
- Jim Cabral
- Nima Dokoohaki
- Ross Gardler
- Gershon Janssen (chair)
- Bret Jordan
- Jason Keirstead
- Daniel Riedel
- Anish Karmarkar
- Duncan Sparrell
- Altaz Valani

### **Staff Present:**

- Jamie Clark
- Chet Ensign
- Carol Geyer
- Scott McGrath

### **1. Welcome, Roll call, Agenda**

The meeting had a quorum.

Gershon welcomed the directors and reviewed the agenda. Announced that Francis will be starting Monday. Discussion about item 7. No further discussions. No objections. Agenda approved.

## **2. Review and approval of meeting minutes**

Gershon asked for a motion to approve the minutes of the 26 July 2022 and the 04 August 2022 meetings.

Jim Cabral moved to approve the minutes. Anish seconded. No discussion, no objections. Minutes approved.

## **3. Plan for future meetings**

The Board discussed Gershon's proposed future meeting dates.

Daniel moved to schedule the virtual Board meetings on the 3rd Tuesday of every month. Jason seconded. Discussion about the remainder of this year. Gershon moved to adjust the schedule for December to be the 13th. Duncan seconded. No objections to unanimous approval. Motion approved.

The Board discussed the schedule for an October face-to-face meeting. Gershon moved that the Board have an in-person, face-to-face meeting on Oct 13th and 14th. Anish seconded. No objections to unanimous approval. Motion approved.

The Board discussed where to hold the meeting. Scott explained that in the past, one of the Directors has hosted the meeting at their facility. Directors agreed to look into who could offer facilities in either Boston or D.C.

## **4. Board Committee Updates and Planned Work**

Chet and Scott recapped the history of the Board committees, the topics that need their attention, and what the Board needs to do to reinvigorate them.

The Committees of the Board are:

- Process Committee
- Governance/IPR Committee
- Finance Committee
- Staffing and Compensation Committee

## **5. Issues on Board backlog (Board JIRA)**

Gershon quickly reviewed open issues on the Board JIRA.

## **6. Officer Election and Committee Assignments**

Gershon reviewed the critical positions that need to be filled per OASIS By-laws: Treasurer and Secretary. Scott took over the process.

Daniel nominated himself to be Treasurer for a second term. There was no discussion. No objections to unanimous approval were heard. Daniel approved unanimously.

Duncan was nominated by Bret Jordan to be Secretary. There was no discussion. No objections to unanimous approval were heard. Duncan approved unanimously..

Jim nominated himself to be Vice Chair. There was no discussion. No objections to unanimous approval were heard. Jim approved unanimously..

## **7. ED incentive compensation plan**

The Board discussed what to focus on for key metrics and how to move forward..

## **8. Any other business**

No other business was raised.

## **9. Board Staffing Committee Update (Director-Only Session)**

## **10. Adjourn**

Gershon adjourned the meeting.

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## **Resolutions**

### **Resolution 2022-08-30.01**

The Board approves the minutes of the meetings of 26 July 2022 in [https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/70296/Board%20Minutes%202022-07-26-\(Executive\).pdf](https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/70296/Board%20Minutes%202022-07-26-(Executive).pdf) and 04 August 2022 in [https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/70298/Board%20Minutes%202022-08-04-\(Executive\).pdf](https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/70298/Board%20Minutes%202022-08-04-(Executive).pdf) and directs staff to load the public versions to the OASIS Board of Directors web page

### **Resolution 2022-08-30.02**

The Board moves to schedule the virtual Board meetings on the 3rd Tuesday of every month except for this coming December when the meeting will be held on December 13th.

### **Resolution 2022-08-30.03**

The Board moves to hold an in-person, face-to-face meeting on Oct 13th and 14th, location to be decided.