

Meeting Logistics

Venue

The meeting was conducted virtually.

Facility & Teleconference Bridge

Thanks to Gershon Janssen for providing the teleconference bridge.

Meeting Documents

All meeting documents are available to Board members in the HigherLogic Board Plus workspace.

Attendance

Directors Present:

- Jim Cabral
- Gershon Janssen
- Bret Jordan
- Jason Keirstead
- Vasileios Mavroeidis
- Daniel Riedel
- Omar Santos
- Duncan Sparrell
- Jay White

Staff Present:

- Francis Beland
- Jamie Clark
- Kelly Cullinane
- Carol Geyer
- Cathie Mayo
- Mary Beth Minto

Newly-Elected Directors:

- Daniella Taveau
- Pablo Breuer

Absent:

- Daniel Rohrer

Agenda

1. Welcome, roll call, introductions, agenda review

Gershon took the roll call. The meeting had a quorum. Gershon reviewed the agenda. There were no objections. The agenda was approved. The new Directors, Daniella and Pablo, along with all other directors, introduced themselves.

2. Review and approval of meeting minutes

Jim moved to approve the Executive minutes from the 26 April 2024 meeting. Duncan seconded the motion. There was no discussion and there were no objections. The minutes were approved. There were no public minutes as the 26 April 2024 meeting was Executive-only.

3. Results of 2024 Annual and Special Elections and Outgoing Directors and Installation of New Directors

Francis welcomed the new directors and thanked outgoing Board member, Duncan Sparrell, for all of his support and contributions. The Board further expressed their appreciation for Duncan's service to the Board and his efforts to advance the mission of OASIS.

The Board confirmed the election of Daniella Taveau, Daniel Rohrer, and Pablo Breuer as Board Directors. Daniel Rohrer was unable to attend this meeting but will be seated at the next Board meeting.

4. Business Development Update

Carol Geyer and Jason Keirstead provided an update on Board Business Development activities. Carol invited directors to join the BizDev committee, which meets monthly.

5. Process Committee Update

The Board Process Committee gave a strategic update outlining the roadmap for the next two years. Bret discussed updating the process documents over the next year.

6. Governance Committee Update

Jim discussed proposed changes to the bylaws, including changing the term of elected Directors to 3 years. Daniel requested a plan on how the new terms would roll out. The committee will develop the policy further and Jim will present it to the board at a future meeting.

Jim referenced the liaisons and noted that the TAB will be removed. An ITU representative is needed since Duncan is retiring from that position. Jamie noted that the liaison roles require board approval. Daniel discussed the importance of the ITU liaison from a geopolitical perspective and stressed the need to find the right candidate for the role.

Jim invited directors to join the weekly Governance committee meetings while proposed changes to the bylaws are being considered.

7. Finance Committee Update

Cathie updated the Board on the 990 filing with the IRS. She reported that the launch of OSIM and CoSAI, along with their new Sponsors, have provided a buffer and the organization is on target for a balanced budget going into Q3. Cathie noted that she continues to monitor all revenue and expenses. Jim stressed the importance of understanding deferred revenue in our finances.

8. Officer Election

Francis managed the elections for the Board officer positions:

- Chair of the Board and President: Gershon nominated himself. Bret seconded. Gershon was elected by unanimous consent.
- Vice Chair: Bret nominated himself and Jim seconded. Jay nominated himself and Daniel seconded. Bret was elected by a majority vote.
- Treasurer: Daniel Riedel nominated himself, Bret seconded. Daniel was elected by unanimous consent.
- Secretary: Jim nominated himself, Bret seconded. Jim was elected by unanimous consent.

Gershon made the motion to elect the Board officers and Bret seconded. Gershon asked for any objections to unanimous approval. There were no objections and there was no discussion. The motion was approved.

9. Board Sub Committee Assignments

Gershon pointed the directors to a spreadsheet of Board Committee Assignments and requested that directors register their preferred membership.

Daniel suggested establishing a new sub-committee focused on IT infrastructure to support staff with technology needs, and Jim suggested forming a Nominations Committee.

10. Board Meeting Schedule

The OASIS Board requires regular meetings scheduled. The October meetings were changed from in-person to virtual meetings to save on cost. Gershon requested comments on the meeting schedule and future dates will be finalized at the next Board meeting.

11. Platform Update

Francis gave an update on the new platform, Higher Logic (HL), noting that the customization and maintenance are ongoing. Jim pointed out that the new IT Subcommittee should take a look at HL, and the board should be plugged in on the issues staff is facing in order to help. Staff will provide the Board with more visibility and insight into the issues and challenges encountered on the IT side.

12. Update on OASIS Open Liaisons and other standards bodies

Jamie Clark outlined OASIS' strategy in relation to other associations and standards bodies and provided an overview of our liaisons. Jamie noted that the OASIS liaisons website has been taken down and will soon be replaced with updated content.

13. [Executive Session] Organizational Health - Directors Only

All staff departed the meeting and the directors held a discussion in an Executive Session.

14. Adjournment

Resolutions:**Resolution 2024-06-20.01**

The Board resolves to approve the executive version of the meeting minutes (https://groups.oasis-open.org/higherlogic/ws/groups/f42fb005-6830-4e3c-8490-018dc7cdf5f5/documents/meeting3682/document?document_id=71993) of the 20 June 2024 Board meeting.

Resolution 2024-06-20.02

In accordance with OASIS Bylaws Article 4 Section 1, the Board resolves that the following individuals are hereby elected to the officer position indicated in the list below, each to serve until he or she resigns or is removed, or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first.

- Chair of the Board and President: Gershon Janssen
- Vice Chair: Bret Jordan
- Treasurer: Daniel Riedel
- Secretary: Jim Cabral

Outstanding Action Items**Action Item 2024-04-18.01****Owner: Francis**

AI: Francis to add Jay to the Board nominations/submissions email alias.