

Meeting Logistics

Venue

The meeting was conducted virtually.

Teleconference Bridge

Thanks to Gershon Janssen for providing the teleconference bridge.

Meeting Documents

All meeting documents are available to Board members in the HigherLogic Board Plus workspace.

Attendees

Directors:

- Pablo Breuer
- Gershon Janssen (Chair)
- Bret Jordan (Vice-Chair)
- Jason Keirstead
- Vasileios Mavroeidis
- Daniel Rohrer
- Jay White

Staff Present:

- Jamie Clark
- Kelly Cullinane
- Carol Geyer
- Cathie Mayo-Figenbaum
- Mary Beth Minto

Regrets:

- Jim Cabral (Roles: Secretary/Interim Executive Director)
- Daniel Riedel (Treasurer)
- Omar Santos
- Daniella Taveau

Agenda

Meeting Commencement and Administrative Formalities

- **Welcome, roll call**

Gershon welcomed the directors to the first meeting of 2025 and conducted the roll call. The meeting began with items from the General Updates section of the agenda while waiting for additional directors to join. Once quorum was reached, the meeting continued with the remaining agenda items.

- **Agenda Review**

Gershon reviewed the agenda. There were no objections.

- **Approve Minutes from the 12 December 2024 Board meeting**

Gershon moved to approve the minutes from the 12 December 2024 Board meeting. Daniel seconded. There were no comments or objections. The minutes were approved.

General Updates and Announcements

- General Updates and announcements:

- Staff updates: Gershon shared that Ingrid Reis-Glass has been hired to work with Kelly's team to support CoSAI projects. An offer has also been extended to Rita, who will replace Carol as the new Business Development Director. The [IT Architect](#) position is open and Gershon encouraged the Board to share qualified candidates with Jim.
- F2F: The staff Face-to-Face will take place on 27-28 January in Orlando, FL, with all staff and new hires. To encourage active participation and engagement from all staff members, each person presents or facilitates a specific topic on the agenda, ensuring it is sufficiently interesting and relevant for everyone.
- Pricing structure feedback: Gershon explained that OASIS offers a discount for non-OECD member countries, but is exploring other frameworks, such as the one that the World Bank uses, that could be used to structure discounts. The goal is to provide developing countries with discounted fees for joining OASIS, for which we'd like to find a more balanced and contemporary model. Gershon requested that any suggestions be shared with staff for further review. Daniel Rohrer suggested using the member discount as an incentive for attracting new members to OASIS. He discussed the need for an objective list to identify other potential opportunities for discounts. This topic will be discussed further by the Board's Business Development Committee.

- CoSAI Update provided by Kelly

Board Committee Updates

- Governance Board Subcommittee:

Update on the Bylaw amendment: Jamie discussed that the proposed form of the revised amendment, circulated to the Board in December, has been reloaded into [this meeting's document folder](#) in two formats. The folder also includes a proposed timeline for Bylaws amendment re-balloting and a draft FAQ. Jamie noted that the number of elected directors, to go along with the appointed sponsors, needs to be decided upon at the February Board meeting. The Board agreed upon the timeline as presented and will take

time to review the information and be ready to vote on releasing it to the membership.

- **Product Board Subcommittee:**
Bret explained the differences between Technical Committees (TCs) and Open Projects (OPs), highlighting their focus areas and participation rules. Member feedback has revealed concerns about high costs, unclear membership value, and confusion between TC and OP rules. Daniel questioned the need for two categories if their value isn't clear and emphasized understanding member priorities. Bret noted that TCs are a key revenue source and suggested presenting a proposal to the Board by April/May to address these issues. The next Product Committee meeting is on 23 January.
- **Technology Board Subcommittee:**
Gershon discussed the new Technology Board Subcommittee, which met on 6 January and elected Jim as chair. Meetings are scheduled for the second and fourth Thursdays at 1 PM ET. Ten involved chairs/contributors were invited to join, with 3 agreeing. They reviewed five Modernization Principles. The 23 January meeting will focus on Modernization Strategies, quotes for data migration, and identifying additional information needed for selecting a strategy. Bret noted the timing, stressing that testing on a new platform should begin in mid-February.

Board Only

Staff was asked to leave the meeting for these Board-only discussions:

- Interim Executive Director / first 90 days review
- Executive Director Search
- Organization Health

Any Other Business

No other items for discussion were brought forward.

Adjournment

The meeting was closed at 3:00 pm ET.

Resolutions:

Resolution 2025-1-16.01

The Board resolves to approve the Executive and Public minutes of the 12 December 2024 Board meeting.