TaxXML BASC Conference Call Notes
Certificate of Residence Pilot Project

Date: Mar 16, 2005    Note Taker: John Glaubitz
Time: 16:00 EDT / 21:00 GMT

Participants:

John Glaubitz (chair) Vertex  
Michael Roytman             Vertex  
Andrew Webber               Canada Customs & Revenue Agency  
Ko Zonruiter                Netherlands Tax and Customs  
Regan Andrew                New Zealand Inland Revenue  
Arndt Liesen                Office of Finance, Germany  
Rob Mikula                  Mitre  
Susan Smoter                 US, Internal Revenue Service  
Scott Peterson               US, Internal Revenue Service

Regrets:

Leslie Scott                Canada Customs & Revenue Agency  
Sol Safran                  US, Internal Revenue Service  
Gordon Thomason             UK, Inland Revenue

Action Items:
1. Prepare an initial draft of the CoR prototype specification [John G]  
2. Prepare an initial draft of the CoR prototype Implementation Guide [Michael R]  
3. Prepare a Timeline for the CoR project through the next F2F [John G]

Notes:
1. The status of the initial draft of the CoR prototype specification was reviewed. The outline for the document was described to include an overview of the project and the prototype, the purpose of the specification, identification of reference documents, identified requirements and design details including use cases, a class model and schema models for the Application and the CoR. The suggested use cases for this prototype were identified to include: Apply for CoR, Validate Taxpayer Residency, Notify Applicant, Distribute CoR and Validate Residency Claim. Arndt L. suggested that we might also want to include a use case around validating foreign income. It was agreed by the group that we would leave this out of the prototype, but may need to revisit this as we move forward to a broader implementation. Plan to have initial draft available to the group during the week of March 21.

2. Implementation Guide document structure was reviewed. The planned sections include Introduction, Artifact Naming Guidelines, File Organization, XML Namespaces, Version Control, XML Messages Structures divided into Core Tax Components and External to Tax Components, References and Acknowledgements. Numerous external resources are being evaluated and will be consolidated in the document. A draft of the document will be presented to the group in the next few weeks.
3. The status of participation by the jurisdictions in the CoR Prototype was reviewed. The IRS continues to look at its internal business case, establish a project plan and identify resources. Gordon T. from the U.K. has acknowledged to John G. that they were looking into the possibility of participating, but did not as yet have any resources identified. Andrew W. will follow up with Leslie S. to determine whether Canada will be in a position to participate.

4. The change in planning the next face-to-face meeting of the TaxXML TC was announced. The proposed meeting in Boston at the end of April was canceled and the meeting in Philadelphia in June was moved up to the end of May. The dates for the Philadelphia meeting are scheduled to be May 26 and 27. Since these dates are the Thursday and Friday leading into the Memorial Day weekend, it was suggested that it may be a difficult travel day on Friday and we may want to look for alternate dates. John G will look into available options.

Next Meeting:

Conference Call, Apr. 6, 2005, 16:00 EST / 21:00 GMT
Toll Free dial In Number: (888) 830-6260
Int'l Access/Caller Paid Dial In Number: (505) 242-2420
Participant Code: 579896