ATTENDEES:
- Ben Bloch
- John Evdemon
- Yaron Goland
- Diane Jordan
- Kevin Liu
- Satish Thatte
- Prasad Yendluri

REGRETS:
- None

MISSING:
- Sid Askary
- Martin Chapman
- Francisco Curbera
- Peter Furniss
- Neelakantan Kartha

MINUTES:
- Call started at 9:30 AM PT.
- Prasad has Issues 27 & 36
  - Prasad checked in his updates on 10/21.
  - Issue 36 was a significant change and impacts various areas of the spec.
- Yaron expressed interest in cleaning up semantics regarding multi-start activities – this is not necessarily an issue therefore a vote may not be needed.
  - Editors can make a change to the spec if it is non-normative.
  - Yaron explained that there may be a new issue filed on this topic (see Issues Subgroup Meeting Minutes from 10/22).
  - Satish agreed that using “initiate” can be a bit confusing for multi-start activities.
  - Diane is concerned that if we take this approach it may not be apparent as to why a spec change was made. John indicated that the minutes would reflect the reasons for the change.
- Need to ensure that all changes to the spec are clearly marked in the “Editor’s Copy”
  - Editors should not use the “Accept All Changes” option in Word – this wipes out the change history
  - CVS comments can be added to include what has changed
  - Kevin indicated that there is a read-only access to CVS via the web
This allows people to see the change log
A userid/password is still needed
  - John asked Diane to set up a global “read-only” userid and password for the rest of the TC

Diane indicated that the “normative” version of the spec must always be available on the OASIS TC site, regardless of it being maintained within IBM’s CVS facility.

Satish asked that an appendix be added to include information such as “XXX changed YYY on 99/99/9999”.
  - This type of information should be added as a one-sentence description at the end of the document (appendix).
  - Prasad has added revision history entries reflecting the changes he made for Issues 27 and 36.
  - Other members of the subgroup should use Prasad’s initial entry as a guide for creating new entries in the revision history section.

Yaron has the “pen” and will focus on Issue 23
  - Satish will plan to take the “pen” once Yaron has finished with Issue 23

Kevin Liu indicated that CVS should allow us to avoid passing the “pen” around, allowing multiple people to work at the same time
  - Satish is not comfortable that the merge features in CVS are compatible with the merge features of Word

Kevin Liu asked about Issue 44
  - Kevin is concerned that the proposed resolution does not address some of the related concerns. There may be a way to propose a more comprehensive solution.
  - The proposed resolution only refers to invoke and not other activities
  - Yaron indicated that we could re-open this issue once a vote is approved
  - Diane believes this issue can be simply re-opened without raising it for a vote

Satish indicated that the TC needs to discuss approaches for syntactic design principles (related to Issue 44).

**ACTION ITEMS:**
1. Diane will set up a global “read-only” userid and password for the other members of the TC
2. Satish will post a message summarizing issues with the resolution for Issue 44 and provide guidance for discussing the proposal on the next call
3. Kevin will speak about concerns regarding the resolution of Issue 44
4. Yaron will complete the spec changes for the resolution to Issue 23