OASIS BCM Technical Committee  
Meeting via Teleconference Call, 27-October-2003  

Bruce Peat called the meeting to order at 13:00pm EST, and opened the meeting with roll-call, which began with the following participants.

**Attendance**  
*Present:*

- Bruce Peat, eProcess Solutions (Co-Chair)  
- Mike Lubash, DFAS (Co-Chair)  
- David RR Webber, consultant (Secretary)  
- Eric Okin, DFAS  
- Carl Mattocks, Checkmi.  
- Hans Aanesen, Individual  
- Sally St. Amand, Individual  
- Laila Moretto, MITRE  
- Dan Pattyn, Individual  
- Paul Kirk, HP  
- John Evdemon, Microsoft  
- Neil Wasserman, AdaptiveServices

**Minutes of prior meeting**  
Prior meeting minutes, accepted.

Note: TC will expect members to have read the minutes for the prior meeting in advance of the meeting. The minutes for the prior meeting will not be read aloud during the meeting unless specifically motioned for. Minutes will be posted to the OASIS team resource area.

**Meeting Agenda**  
Bruce Peat referred us to the agenda for the meeting, and also noted that Dan’s presentation materials had been posted to the listserv as an email attachment.

Agenda for today’s meeting confirmed, and noted that these had been distro’d via the OASIS listserv. Bruce asked for additional new items and there were none introduced.

**Liaison Sub-committee**  
David reported that BPEL has now formally adopted a resolution to liaise with BCM TC. Volunteers for this role are needed. Details of the function have been posted to the BCM listserv. Please make sure you notify Bruce if you wish to be considered for this role.

**Linking and Switching**  
Draft of specification has been posted to Kavi SC documents. Need to organize call for participation next and distribute that to OASIS members and also vendors. Also need to
start work with BPEL TC on what Linking and Switching provides - David to work on this.

**Outreach Materials / Activity**

The new executive level document and presentation were discussed. The 'executive whitepaper' should be called 'executive summary'. Neil will put together a start of an 'executive whitepaper' as a shorter document; Paul, Eric, Mike, Laila to review. The focus is on impact, business rationale, time to market, cost reduction, and agility – emphasis on message to CIO and CTO audience. Right now the current document is still to technically orientated with much IT-speak in it.

Carl to put together tri-fold similar to the one he did for Registry TC – on BCM.

Noted that David and Hans to present on BCM and EPR (projects in Norway) to the eGov F2F meeting on 29th in Washington DC.

**Discussion / Presentation**

Noted that Dan posted document to listserv relevant to CoI where there is a CoI definition in ISO 15414; includes contracts.

Dan provided a presentation and completed with his contrast and compare analysis. This was very well received and provided a wealth of useful information. Dan covered much ground of interest to the BCM specification beyond V1.0, and including further external liaison with potential groups such as ISO on topics of mutual interest. Dan also talked about the MindMap example for BCM that is now available from the resource area – [http://www.businesscentricmethodology.com](http://www.businesscentricmethodology.com) and how that helps visualize what BCM is and how the various components interrelate.

**Closing Notes and Announcements**

Bruce had to leave 20 minutes early but asked for items for the next agenda to be forwarded to him.

Meeting adjourned at 14:00 EST.

*Next Meeting:* November 10th 1 pm

Respectfully submitted, David Webber