OASIS BCM Technical Committee
Meeting via Teleconference Call, 24-November-2003

Mike Lubash called the meeting to order at 13:00pm EST, and opened the meeting with roll-call, which began with the following participants.

Attendance
Present:

- Mike Lubash, DFAS (Co-Chair)
- David RR Webber, consultant (Secretary)
- Eric Okin, DFAS
- Hans Aanesen, Individual
- Sally St. Amand, Individual
- Dan Pattyn, Individual
- Neil Wasserman, AdaptiveServices
- Carl Mattocks, Checkmi
- Laila Moretto, MITRE

Apologies:
- Paul Kirk, HP
- Bruce Peat, eProcess Solutions

Minutes of prior meeting
Prior meeting minutes, accepted.

Note: TC will expect members to have read the minutes for the prior meeting in advance of the meeting. The minutes for the prior meeting will not be read aloud during the meeting unless specifically motioned for. Minutes will be posted to the OASIS team resource area.

Meeting Agenda
Mike Lubash reviewed for us the agenda for the meeting.

Agenda for today’s meeting confirmed. Mike asked for additional new items and there were none introduced.

Liaison Sub-committee
David reported that no new news BPEL. They have a F2F coming up first week of December.

Linking and Switching
No new items this time. BPSS team is candidate for liaison.

eGov Liaison
David has sent John Borras a note on deliverables for clarification between us. eGov next meeting is Wednesday, teleconference call.
Outreach Materials / Activity
Neil – posted latest draft of BCM brochure for comment to our list. Neil gave overview of difference between tri-fold audience and brochure audience. Tri-fold is PR to other groups and parties; the brochure is designed for more in-depth introduction – big picture - why BCM – what it is – what benefits are - and how parties can contribute.

Carl explained process of getting OASIS approval to using tri-fold and brochure. We agreed to produce these and distribute them via the OASIS booth.

Neil will pass materials to David, and David will walk through process with OASIS and coordinate with Mike on production.

Mike gave summary of big picture points for tri-fold in terms of focus for tri-fold.

Everyone thanked Neil for an excellent job well done.

General discussion
Dan Pattyn mentioned need to bring together big picture of how BCM relates to other groups in OASIS. Opportunistic integration is one way to go after this. Sally and Laila mentioned current disconnect within OASIS itself. Interoperability is seen as the big monster everyone needs to grapple with and then decide whose approach wins. Hans mentioned that business-centric is the missing focus here, while everyone is looking at their technical “feet” within their own TCs.

Dan mentioned the OASIS TAG and David agreed to ferret out details on who is doing what to whom. David noted he would re-circulate his PPT on BPSS and BCM, and also Martin Roberts comments on issues and needs for BPSS today.

Carl asked for a vote on the Tri-fold and it was agreed to distribute it at XML2003.

David asked for a vote on approaching the BPSS team for formal liaison and it was agreed.

Mike raised a few outstanding items on deliverables for the specification. Items for Appendix C – decided to defer to feedback from Open House with Registry team. Appendix A – examples of templates – Hans and David to work on eprXML examples with eGov team. Also David mentioned GPFR example circulate to list that is need of feedback from everyone.

Closing Notes and Announcements
Meeting adjourned at 14:10 EST.

Next Meeting: December 8th 1 pm

Respectfully submitted, David Webber