OASIS e-Government Technical Committee Meeting

1. Introductions and Roll Call

   Meeting started at 16:00 Greenwich Mean Time. John Borras welcomed all attendees.

2. Actions from Last Meeting

   The minutes from the previous meeting were accepted as a true account of the meeting.

3. Projects progress reports

   The TC focused on the work of three projects at the meeting.
Search services
EC reported on the distribution of the Search Services paper in the public and public-private partnership sector. EC sent out a cut down version of the paper previously distributed to the TC.
Action: EC to post an updated draft, including the suggestions from outside parties for TC comment.
Action: EC to email the ALA (American Library Association?) to pursue their input and endorsement.

ebXML/registry proof of concept
FN has recently produced a detailed project plan. The UK MoD and the OeE have volunteered to be the project’s proof of concept. The initial plan will be based on vocabulary management, but would welcome the extension of the scope.
JB reported that further discussions were in place to secure funding and resources to run the proof of concept.

Semantic Interoperability
PB explained why the project must be careful not to overlap the CAM and ebXML TCs. PB hopes to raise funding from the European Commission. The next step is to produce a first draft of the business plan (focussing on business issues rather than the technical aspects). The intention is to join together the resources and expertise from OASIS and CEN, but this depends on the endorsement and funding by the EC.
There will be a workshop dedicated to this project at XML Europe in April, followed by another face-to-face in Brussels and then in the US.

BCM/eprXML
HA reported on the progress of the EPR forum. A white paper has been produced on service orientated solutions.
DW is looking into the next steps to produce actual products for use in conferences and the like.
The TC questioned what the requirements are for solutions of use for application in the government context.
The white paper will evolve over the next three to four months, and after this period discussion as to its future will be taken at that point.
DW confirmed that the BCM SC are approaching the paper with the theory aspect as the focus. The intention is for the eprXML SC to focus on the practical implications and to question the reasons behind governments’ needs.
The first draft will be produced within a few weeks, but the reviewing process will take longer.

DL stressed the need to understand and identify the critical pieces of functionality, examining the reasons behind the decisions being taken, as the solution is not always the ebXML route.
The TC agreed to work around the complex wording via email, and once the paper is more settled, the nature of it can be decided as to whether it would be a white paper, recommendation, guidelines, or best practice.

Records Management
AW reported that a scope has been produced that focuses on what needs to happen in way of record-keeping when government administration is happening electronically.
AW has scheduled a meeting with The UK National Archives (Malcolm Todd) to discuss this project further.
AW plans to return to the committee in later in May with a further update.
Action: All to send ideas or existing papers relating to this project to AW.
Action: AW to redraft scoping paper after meeting with MT and other discussions by late May.

4. AOB

The e-Gov TC is looking to progress on the Far East SC, as mentioned in a previous email sent out by JB. There are plans to hold a meeting and workshop in Hong Kong in May.
Action: All to pass on details of Hong Kong meeting to all those who may be interested in that region.
JB stressed the importance of linking up with colleagues in the region, and hoped that this would kick start further involvement amongst TC members. Details can be found on the TC Members Calendar pages.

DL reported on the progress of the XML.org focus area and emphasised the need for more content and more administration support from the OASIS web team.
Action: JB to remind Mikkel to send information.

5. Dates and Locations for Future Meetings

**Tuesday 20th April** – Workshop on Harmonising Taxonomies (09:00 – 12:00); Workshop on Government Core Components (14:00 – 16:00); e-Gov TC Meeting (To be confirmed via email) at XML Europe 2004 in Amsterdam.
**Wednesday 21st April** – Workshop on Workflow Standards (09:00 – 10:00); Workshop on Semantic Interoperability Implementation Guidelines (11:00 – 12:30) at XML Europe 2004 in Amsterdam.
**Thursday 03rd June 2004** – Teleconference 16.00-18.00 GMT.

**Possible dates/venues for future meetings**
July 2004 – Face-to-Face in USA, or,
August 2004 Face-to-Face at Extreme Mark-up Language Conference in Montreal, Canada.
October 2004 – Face-to-Face at OASIS Symposium in Brussels.