Dec 18, 2019 Meeting Minutes

Meeting commenced 1:00 PM PST

- Roll call (Tony) - quorum achieved.
- Tony taking minutes.

Attendance

- Attendance noted in KAVI

Proposed agenda

- Agenda
- Roll call
- Review / approval of the agenda
- Approve Minutes (4 December 2019)
- V3.0 Items
  - Status & next actions
- V3.1
  - Status
  - Wiki (comments and outstanding items moved to wiki)
- New business
- Face to Face meeting Feb 2020
  - Joint dinner (KMIP TC)
- Interop ICMC 2020
- Next meeting
  - Holiday Schedule
- Call for late arrivals
- Adjourn

Motion to approve Agenda

- Daniel M moved, Greg S seconded. No objections, comments or abstentions. Agenda approved.

Motion to approve meeting minutes

- December 04, 2019
- Greg S moved, Daniel M seconded. No objections, comments or abstentions. Minutes approved.

v3.0 Items

- Status reviewed by Tony
• Ballot to move to CS passed - Next step is to collect Statements of Use (SoUs). 3 SoUs are required to progress v3.0 docs to CoS, with at least one coming from a TC member.
• Tony to post up Cryptsoft SoU - feel free to use it as a template
• Tony: There are requirements on SoU content which you can find via the TC process (for those who are unsure). Feel free to contact Tony with any questions for assistance with SoU drafting.
• Tony asked for an indication from folks considering lodging an SoU - only Cryptsoft responded at this stage.

v3.1

Status

• All Items moved to wiki

Wiki

• All items including recent proposals moved to wiki
• Noted that some items on the wiki are repeated and there are some that are different names for the same content (eg, IKE/IPsec Derive improvements)
• Tony to tidy up the wiki

IKE Proposal

• no updates.

HSS Specification

• Michelle & others are working on updated version via private emails
• Tony requested that if possible, this discussion was brought to the full list. There is no requirement to make the discussion public but it does save some time having everyone across the discussion when we come to nail it down.

New business

• None

Face to Face February 19, 2020

• Bring forth agenda items, proposals, etc to Bob & Tony so they can create the agenda.
• There is a well established proposal process involving a high-level proposal presentation (including a Problem, a Solution, an Example, and a Conclusion). Tony suggested having a look at Tim H's proposal from Feb 2019 for XML based testing as a good example.

Joint Dinner (KMIP TC)

• Funding has been requested from IDTrust - will have an answer by our next meeting.

Interop ICMC 2020
• Looking at creating some speaking slots, a panel for the interop.
• Additionally, organisers would like a list of speaker topics from the TC to share with the conference organisers. Please send ideas to the reflector or to Bob & Tony.

Next meeting

• Next meeting will be January 8, 2020.

Call for late arrivals

• 1 noted

Motion to Adjourn

• Greg moved. Gerry seconded. No objections, comments or abstentions. Meeting adjourned.

Meeting Adjourned at 1:15 PM PST