Meeting started with roll call and approval of last meeting minutes. A general discussion was held with regard to the document structure. It was agreed to include sections in the document for Target Audience of the spec. After discussion, target audience was agreed to include:

- Person responsible for Business Profit and Loss
- Business Analyst
- System Analyst
- Developer

2. Section to explain the differences of service orientation vs. object orientation
3. Section on Core Principles of SOA such as agility, transparency etc.
4. Section on explanation of SOA benefits mapped to target audiences in action item #1
5. Section on Security. What does security mean in SOA when perimeter security no longer applies? How do you secure the application? Approaches using SAML, WS Security, XKMS etc.
6. Section on Levels of Participation in SOA, Exposing data, Discovery, Orchestration, Security
7. Section on Service Oriented Integration
8. SOA Pattern Notation that would abstract up the focus to a higher level. E.g. BPSS as a black box
9. Section on Business Process Integration and SOA. What are the different approaches for the SMB vs. a large enterprise? What does the SMB use if it can't afford an Enterprise Service Bus
10. Section on Description of pain points of organizations implementing ebXML. What are their problems that SOA solves?
11. Section on Choreography and Orchestration definitions and usage patterns
12. Section on Semantic Mappings and Reference Model. Provide a neutral way of understanding stakeholders perspective. (I don't know if I captured this correctly or adequately.)

David Webber agreed to initiate a liaison with AIAG on the problems they face for SOA
Dan Pattyn agreed to establish an action item tracking table and post to Kavi.

Meeting adjourned by Dan Pattyn